

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, July 6, 2026. The meeting was called to order at 7:02pm by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Ryan. Motion by Heagel to approve the agenda, seconded by Andera and approved unanimously.

At this time the Public Forum was opened. No one spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held July 20, 2026, claims paid from July 21, 2026, through August 3, 2026, per Resolution 2012-07, claims to be paid from July 21, 2026, through August 3, 2026 and approval of liquor license for KAKL, LLC., DBA Lucky Wife Wine Slushies. Motion by Baird to approve the Consent Agenda, seconded by Heagel and approved unanimously.

CLAIMS LIST

ALLIANT ENERGY/IPL	\$100.05	GAS/ELECTRIC
BMC AGGREGATES LC	\$120.33	SEWER DIG / E. HARRIS PLACE
CENTRAL SPRINGS YOUTH SPORTS	\$130.88	ICEES
EFTPS	\$4,333.64	FED / FICA
HEARTLAND ASPHALT INC	\$106,484.00	N. GRANT FROM COOP TO CURVE
HEATHER WARBURTON	\$101.75	CLEANING CITY HALL/COMM CENTER
IOWA DEPT OF TRANSPORTATION	\$312.20	HOME BASE SIGNS
IOWA ONE CALL	\$21.60	EMAIL LOCATES
JOE'S COLLISION & PERFORMANCE	\$30.04	TIRE REPAIR ON LAWN MOWER
KIBBLE EQUIPMENT	\$153.62	MOWER REPAIR
MARCO	\$170.91	PRINTER AGREEMENT
NOAH PETERSON	\$61.12	SUPPLIES
NORTHERN LIGHTS DISTRIBUTING	\$438.46	POOL CONCESSIONS
NORTHWOOD ELECTRIC INC.	\$500.00	CELL CARD
POOL TECH	\$1,240.00	CHEMICALS
PRINCIPAL LIFE INSURANCE COMPANY	\$54.08	LIFE INSURANCE
ROCK CENTRAL RAILROAD DIV.	\$565.00	W. MAIN/N. FAIRWAY JET SEWER
T-MOBILE	\$70.78	CITY CELL PHONE
URSIDAE MECHANICAL	\$339.00	REPAIRS TO POOL BOILER
US POST OFFICE	\$715.00	STAMPS
WAGEWORKS, INC.	\$19.75	ADMIN FEES
WCTA	\$671.80	PHONE/INTERNET
WELLMARK	\$5,903.82	EMPLOYEE HEALTH INS
WORTH COUNTY PUBLIC HEALTH	<u>\$345.00</u>	POOL INSPECTION
TOTAL	\$122,882.83	

OLD BUSINESS

- No old business to discuss

NEW BUSINESS

1. DONALD LAURITSEN

Donald Lauritsen spoke to the council regarding removal of a satellite dish located on city property. Motion by Heagel to allow Donald to remove the dish and scrap the material, seconded by Aguilera and approved unanimously.

2. ORDINANCE CHAPTER 69 – SECTION 69.07 / PERSONS WITH DISABILITIES PARKING

Jill Grandon discussed with the council establishing handicapped parking spaces at the property located at 206 S. Broadway Street. Motion by Baird to approve a handicapped parking space on the west side of Broadway Street, seconded by Heagel and approved unanimously.

3. ORDINANCE CHAPTER 92 – SECTION 92.09 / CUSTOMER DEPOSITS

The council discussed changing the amount of our utility deposit. Motion by Heagel to table the discussion until more information is gathered, seconded by Andera and approved unanimously.

4. PAY CERTIFICATE NO. 5 – CONTRACT 2

Application for payment was submitted by Summers Enterprise. Motion by Heagel to approve Pay Certificate No. 5 – Contract 2 in the amount of \$206,123.40, seconded by Aguilera and approved unanimously.

5. GWORKS

Addressed were the ACH fees that gWorks is charging residents for auto payments. This was tabled until the next meeting as city clerk is inquiring to see what other options are available.

6. RESOLUTION 2026-38

A Resolution approving Fiscal Year 2026-year end transfers. Motion by Andera to approve Resolution 2026-38, seconded by Baird and approved unanimously. Roll vote: all ayes.

7. RESOLUTION 2026-39

Resolution 2026-39 to apply delinquent charges to property taxes at 119 N. Broadway St., Manly, IA. Motion by Heagel to approve Resolution 2026-39, seconded by Ryan. Roll vote: all ayes

8. RESOLUTION 2026-40

Resolution 2026-40 to apply delinquent charges to property taxes at 215 W. Walnut St., Manly, IA. Motion by Heagel to approve Resolution 2026-40, seconded by Andera. Roll vote: all ayes

9. RESOLUTION 2026-41

Resolution 2026-41 to apply delinquent charges to property taxes at 116 E. Elmore St., Manly, IA. Motion by Heagel to approve Resolution 2026-41, seconded by Aguilera. Roll vote: all ayes

10. RESOLUTION 2026-42

Resolution 2026-42 to apply delinquent charges to property taxes at 720 S. Broadway St., Manly, IA. Motion by Baird to approve Resolution 2026-42, seconded by Ryan. Roll vote: all ayes

11. RESOLUTION 2026-43

Resolution 2026-43 to apply delinquent charges to property taxes at 215 E. Walnut St., Manly, IA. Motion by Andera to approve Resolution 2026-43, seconded by Aguilera. Roll vote: all ayes

12. RESOLUTION 2026-44

Resolution 2026-44 to apply delinquent charges to property taxes at 714 S. Broadway St., Manly, IA. Motion by Aguilera to approve Resolution 2026-44, seconded by Baird. Roll vote: all ayes

13. RESOLUTION 2026-45

Resolution 2026-45 to apply delinquent charges to property taxes at 110 W. Harris St., Manly, IA. Motion by Heagel to approve Resolution 2026-45, seconded by Andera. Roll vote: all ayes

14. UPDATES

- DNR tree grant has been received
- Councilman Heagel is acquiring bids to submit a grant to the WCDA
- Tree at 328 E. North St. need to be taken down
- Discussed planting trees at the swimming pool

The meeting was adjourned at 8:25 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, August 17, 2026. The meeting was called to order at 7:00pm by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Ryan. Motion by Andera to approve the agenda, seconded by Aguilera and approved unanimously.

At this time the Public Forum was opened. One citizen spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held August 3, 2026, claims paid from August 4, 2026, through August 17, 2026, per Resolution 2012-07, claims to be paid from August 4, 2026, through August 17, 2026 and approval of liquor licenses for Dollar General and American Legion Post 110 for outdoor service. Motion by Ryan to approve the Consent Agenda, seconded by Baird and approved unanimously.

CLAIMS LIST

AGSOURCE COOPERATIVE SERVICES, INC	\$364.90	WATER TESTING
ALLIANT ENERGY/IPL	\$333.92	UTILITIES
ALLIANT ENERGY/IPL	\$37.24	GAS/ELECTRIC
ALLISON DAY	\$115.95	SUMMER READING PROGRAM
AMAZON CAPITAL SERVICES	\$170.36	BOOKS
ASMUS FARM SUPPLY, INC.	\$142.50	SPRAY FOR LAGOON & TOWN
BRINLEY EGGERS	\$298.98	UNIFORM & LIFEGUARD CLASS REIMBURSEMENT
CARQUEST	\$693.00	BREAKS FOR DODGE
COOPER EXCAVATING AND SEPTIC	\$4,756.00	SEWER REPAIR
CULLIGAN MASON CITY	\$60.00	TANK RENTAL
EFTPS	\$3,856.54	FED / FICA
ERIC FLEMING	\$30.00	WEB MAINTENANCE AUG '26
FASTENAL COMPANY	\$264.08	SHOP SUPPLIES
FIRST SECURITY BANK & TRUST	\$70.00	SAFE DEPOSIT BOX RENT
FLOYD & LEONARD AUTO ELECTRIC	\$51.06	BLADE LAWNMOWER
IOWA DEPT OF NATURAL RESOURCES	\$210.00	WASTEWATER PERMIT FY '27
JA-KE'S LLC	\$587.78	SILVERADO TRANSMISSION
KRUGER ELECTRIC	\$996.83	POOL PUMP/TIME CLOCK FOR STREET LIGHTS
LANDFILL OF NORTH IOWA	\$866.40	TONAGE FOR JULY '26
LARRY HOVEY	\$1,600.00	CEMETERY MOWING
NAPA AUTO PARTS	\$146.73	SUPPLIES
NEXT GENERATION TECHNOLOGIES	\$388.80	MONTHLY SUPPORT AUG. '26
NORTHWOOD ELECTRIC INC.	\$160.00	INVERTER / CITY SHED
OVERDRIVE INC	\$664.24	BRIDGES E-BOOKS
PAYROC	\$106.10	JULY CREDIT CARD FEES
POOL TECH	\$2,739.00	CHEMICALS/POOL LADDERS
ROCK CENTRAL LLC, SEWER & WATER	\$6,860.00	WATERMAIN REPAIR
SHORT ELLIOTT HENDRICKSON, INC.	\$5,782.80	MANLY TRAILS MASTER PLAN
SHORT ELLIOTT HENDRICKSON, INC.	\$3,265.60	MAIN STREET SIDEWALK PROJECT
SHORT ELLIOTT HENDRICKSON, INC.	\$3,261.69	WW PHASE 1 BIDDING & CA
SUMMERS ENTERPRISE INC.	\$206,123.40	SANITARY SEWER PROJECT
SUMMIT FIRE PROTECTION	\$336.45	ANNUAL EXTINGUISHER INSPECTION
THE J.P. COOKE COMPANY	\$127.95	PET LICENSE TAGS
THE SHERWIN-WILLIAMS COMPANY	\$544.00	PAINT

TREASURER, STATE OF IOWA	\$328.83	SALES TAX/JULY'26
TREASURER, STATE OF IOWA	\$1,016.53	WET/JULY'26
URSIDAE MECHANICAL	\$6,331.60	WATER LEAK @ CITY HALL/COMM CENTER
WAGeworks, INC.	\$132.89	HRA
WCTA	\$82.64	PHONE/INTERNET
WM CORPORATE SERVICES, INC.	\$3,333.24	RECYCLING CHARGES
WORTH COUNTY ENGINEER	<u>\$1,235.27</u>	FUEL FOR JULY '26
TOTAL	\$258,473.30	

OLD BUSINESS

- Ordinance Chapter 92 – Section 92.09 / customer deposits amounts were discussed. Section 92.09 will be updated and presented at next council meeting.

NEW BUSINESS

1. MARENA HENKLE

Marena Henkle, who is running for District 1 Worth County Supervisor, was in attendance to introduce herself and answer questions.

2. RUSTIN LINGBEEK / SEH, INC.

- Summers Enterprise Inc. - Change Order #1 was discussed, motion by Heagel with a substantial completion date of August 30, 2026, seconded by Andera and approved unanimously.
- Municipal Pipe Tool Co., LLC - Pay Certificate #8, final for Contract 1 was discussed, motion by Ryan to approved Pay Certificate #8 in the amount of \$35,988.12, seconded by Aguilera and approved unanimously.
- Municipal Pipe Tool Co., LLC - Notice of Acceptability of Work for Contract 1 was discussed, motion by Heagel to approve the notice, seconded by Baird and approved unanimously.
- Larry Elwood Concrete Inc. - Pay Certificate #2, Main Street project was discussed, motion by Baird to approve Pay Certificate #2 in the amount of \$97,360.43, seconded by Andera and approved unanimously.
- Larry Elwood Concrete Inc. - Certificate of Substantial Completion for the Main Street project as of August 6, 2026 was discussed
- Larry Elwood Concrete Inc. – discussion on seeding/closeout for the Main Street project

3. SEALED BIDS

- Sealed bid for the 2020 Toro Z-Master lawn mower was opened in the amount of \$100.00
- Sealed bid for the 1993 Elgin Pelican Street Sweeper was opened in the amount of \$100.00.

Motion by Aguilera to reject both bids, seconded by Baird and approved unanimously.

4. ORDINANCE 02-2026

NOTICE IS HEREBY GIVEN of the hereby passage of Ordinance 02-2026 by the City Council of the City of Manly, IA on August 17, 2026. A summary of which is as follows: An Ordinance amending the Code of Ordinances of the City of Manly, Iowa, by amending provisions pertaining to sidewalks. Said Ordinance is on file in the office of the City Clerk and is available for public inspection during normal business hours. Motion by Andera to waive the 1st reading of Ordinance 02-2026, seconded by Heagel. Roll vote: all ayes. Motion by Ryan to waive the 2nd reading of Ordinance 02-2026, seconded by Heagel. Roll vote: all ayes. Motion by Heagel to pass Ordinance 02-2026 on the 3rd reading, seconded by Baird. Roll vote: all ayes.

5. UPDATES

- Railroad Ag Day's update of planned activities
- Satellite dish area clean-up was addressed and the removal of trees within the fenced area

The meeting was adjourned at 7:56 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

City Hall Council Chambers
Manly, Iowa

MINUTES
SPECIAL MEETING OF THE CITY COUNCIL

August 18, 2026
7:00 P.M.

The City Council of the City of Manly, Iowa met in special session in City Hall Council Chambers on Tuesday, August 18, 2026. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Ryan.

Mayor O'Keefe asked for approval of the agenda. Motion by Ryan to approve the agenda, seconded by Baird and approved unanimously.

NEW BUSINESS

1. CLOSED SESSION

Iowa Code Section 21.50 (i) (c)

To evaluate the professional competency of an individual(s) whose appointment, hiring performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual(s) reputation and that individual(s) requests a closed session.

At 7:01 P.M. motion by Baird to go into closed session, seconded by Andera. Roll vote: all ayes

At 8:52 P.M. motion by Ryan to come out of closed session, seconded by Andera. Roll vote: all ayes

No action was taken at this time.

The meeting was adjourned at 8:55 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

City Hall Council Chambers
Manly, Iowa

Wednesday, August 26, 2026
6:30 P.M.

MINUTES
SPECIAL MEETING OF THE CITY COUNCIL / WORKSHOP

The City Council of the City of Manly, Iowa met in special session in the City Hall Council Chambers / Community Center on Wednesday, August 26, 2026. The special meeting was called to order at 6:35 P.M. by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Ryan.

Mayor O'Keefe asked for approval of the agenda. Motion by Heagel to approve the agenda, seconded by Baird and approved unanimously.

NEW BUSINESS

1. DISCUSS POLICE DEPARTMENT SURVEYS

Surveys were gathered from several towns regarding their police departments and presented to the council for review.

The meeting was adjourned at 7:40 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk