

City Hall Council Chambers
Manly, Iowa

Monday, April 6, 2026
6:30 P.M.

MINUTES
SPECIAL MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in the City Hall Council Chambers on Monday, April 6, 2026. The special meeting was called to order at 6:30 P.M. by Mayor Pro Tem Andera. Council Members present: Aguilera, Baird and Ryan. Absent: Heagel

Mayor Pro Tem Andera asked for approval of the agenda. Motion by Baird to approve the agenda, seconded by Ryan and approved unanimously.

NEW BUSINESS

1. NOTICE OF PUBLIC HEARING

- PROPOSED PROPERTY TAX LEVY FOR FISCAL YEAR 2027

At 6:33 P.M. Mayor Pro Tem Andera announced this was the time and place for the Public Hearing for the proposed property tax levy for Fiscal Year 2027. There had been no written or oral objections received. Motion by Aguilera to close the public hearing, seconded by Ryan and approved unanimously. Mayor Pro Tem Andera closed the Public Hearing at 6:40 P.M.

- Motion by Ryan to adopt the Proposed Property Tax Levy, seconded by Aguilera. Roll vote: all ayes

The meeting was adjourned at 6:41 P.M.

Pete Andera
Mayor Pro Tem

LuAnn Whitehurst
City Clerk

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, April 6, 2026. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Ryan. Motion by Andera to approve the agenda, seconded by Aguilera and approved unanimously.

At this time the Public Forum was opened. No one spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held March 16, 2026, special meeting held March 18, 2026, claims paid from March 17, 2026 through April 6, 2026, per Resolution 2012-07, claims to be paid from March 17, 2026 through April 6, 2026 and tobacco license for Dollar General Store. Motion by Heagel to approve the Consent Agenda, seconded by Baird and approved unanimously.

CLAIMS LIST

| | | |
|--|--------------------|-----------------------------|
| ACCO UNLIMITED CORPORATION | \$671.60 | LIQUID CHLOR |
| AFLAC | \$205.30 | AFLAC |
| ALLIANT ENERGY/IPL | \$254.05 | GAS/ELECTRIC |
| CENTRAL IOWA DISTRIBUTING | \$139.00 | TOILET PAPER/HAND TOWELS |
| CITY OF MANLY-HRA | \$107.69 | HRA |
| DELTA DENTAL OF IOWA | \$239.12 | DELTA DENTAL |
| EFTPS | \$3,167.26 | FED/FICA |
| EUROFINS CEDAR FALLS | \$456.00 | SEWER TESTING |
| HM CRAGG CRITICAL POWER | \$2,127.19 | GENERATOR REPAIR |
| IA WORKFORCE DEVELOPMENT CTR | \$107.86 | 2026 1ST QTR UNEMPLOYMENT |
| IOWA DEPARTMENT OF INSPECTIONS, APPEALS, AND LICENSING | \$70.00 | 2026 POOL LICENSE RENEWAL |
| IOWA DEPARTMENT OF INSPECTIONS, APPEALS, AND LICENSING | \$150.00 | POOL/FOOD LICENSE '26 |
| IPERS | \$2,705.85 | IPERS |
| JOE'S COLLISION & PERFORMANCE | \$65.75 | SNOW EQUIP REPAIR |
| KNUDTSON AUTOMTIVE SERVICES | \$1,095.28 | GARBAGE TRUCK TIRES |
| MARCO | \$208.31 | PRINTER AGREEMENT |
| MENARDS | \$186.25 | MISC SUPPLIES |
| MUNICIPAL SUPPLY INC | \$2,287.21 | WATER METERS |
| OPTins | \$27.50 | 2025 ANNUAL CEMETERY REPORT |
| OVERHEAD DOOR CO. OF MASON CIT | \$10,454.00 | NEW DOOR AT SHOP |
| POOL TECH | \$2,577.35 | VALVE @ POOL |
| PRINCIPAL LIFE INSURANCE COMPANY | \$81.12 | LIFE INSURANCE |
| SHORT ELLIOTT HENDRICKSON, INC. | \$5,860.00 | MAIN STREET SIDEWALK |
| TREASURER, STATE OF IOWA | \$244.17 | SALES TAX |
| TREASURER, STATE OF IOWA | \$543.29 | SALES TAX/MARCH'26 |
| TREASURER, STATE OF IOWA | \$1,867.19 | WET/MARCH'26 |
| TREASURER, STATE OF IOWA | \$414.09 | STATE WITHHOLDING |
| VISA | \$1,111.50 | MISC SUPPLIES |
| WAGeworks, INC. | \$19.75 | ADMIN FEE |
| WELLMARK | \$4,681.85 | HEALTH INSURANCE |
| ZIEGLER INC | \$186.28 | HOSES FOR LOADER BUCKET |
| TOTAL | \$42,311.81 | |

OLD BUSINESS

- Spring cleanup dates were changed from what was previously set at the March 16, 2026 meeting. Motion by Andera to set the new dates for April 19th – 22nd, seconded by Heagel and approved unanimously.
- Councilman Baird received a grant check from Alliant Energy in the amount of \$2,500.00 for trees

NEW BUSINESS

1. BUDGET FY '27

Motion by Aguilera to set the Public Hearing to adopt Fiscal Year '27 budget for April 20, 2026 at 6:30 P.M., seconded by Ryan and approved unanimously.

2. PAY CERTIFICATE NO. 6 – CONTRACT 1

Application for payment was submitted by Municipal Pipe Tool, LLC for the lateral grouting being completed. Motion by Heagel to approve Pay Certificate No. 6 – Contract 1 in the amount of \$20,140.00, seconded by Andera and approved unanimously.

3. PUBLIC WORKS

Trees at the cemetery were discussed. Motion by Ryan to wait before a decision is made until more information is made available, seconded by Andera and approved unanimously.

4. RESOLUTION 2026-15

Resolution 2026-15 approving a transfer from LOST Buildings/Grounds to Water and Sewer for the purchase of new shop door in the amount of \$10,454.00. Motion by Baird to approve Resolution 2026-15, seconded by Aguilera. Roll vote: all ayes

5. RESOLUTION 2026-16

Resolution 2026-16 approving a transfer from Casino Revenue to Main Street sidewalk project for additional engineering expense in the amount of \$5,860.00. Motion by Heagel to approve Resolution 2026-16, seconded by Ryan. Roll vote: all ayes

6. RESOLUTION 2026-17

Resolution 2026-17 to apply delinquent charges to property taxes at 116 E. Elmore St., Manly, IA. Motion by Heagel to approve Resolution 2026-17, seconded by Baird. Roll vote: all ayes

7. RESOLUTION 2026-18

Resolution 2026-18 to apply delinquent charges to property taxes at 527 S. Broadway St., Manly, IA. Motion by Aguilera to approve Resolution 2026-18, seconded by Andera. Roll vote: all ayes

8. RESOLUTION 2026-19

Resolution 2026-19 to apply delinquent charges to property taxes at 215 W. Walnut St., Manly, IA. Motion by Baird to approve Resolution 2026-19, seconded by Heagel. Roll vote: all ayes

9. RESOLUTION 2026-20

Resolution 2026-20 to apply delinquent charges to property taxes at 119 N. Broadway St., Manly, IA. Motion by Ryan to approve Resolution 2026-20, seconded by Heagel. Roll vote: all ayes

10. RESOLUTION 2026-21

Resolution 2026-21 to apply delinquent charges to property taxes at 720 S. Broadway St., Manly, IA. Motion by Andera to approve Resolution 2026-21, seconded by Aguilera. Roll vote: all ayes

11. RESOLUTION 2026-22

Resolution 2026-22 to apply delinquent charges to property taxes at 318 W. Bosworth St., Manly, IA. Motion by Heagel to approve Resolution 2026-22, seconded by Baird. Roll vote: all ayes

12. RESOLUTION 2026-23

Resolution 2026-23 to apply delinquent charges to property taxes at 834 N. Grant St., Manly, IA. Motion by Andera to approve Resolution 2026-23, seconded by Ryan. Roll vote: all ayes

13. RESOLUTION 2026-24

Resolution 2026-24 to apply delinquent charges to property taxes at 110 W. Harris St., Manly, IA. Motion by Heagel to approve Resolution 2026-24, seconded by Andera. Roll vote: all ayes

14. ATTORNEY TOM MEYER

City Attorney Tom Meyer was in attendance to discuss clarification on some of the ordinances with the council.

15. UPDATES

- Vandalism to the caboose windows was addressed
- Manly Development Group will be doing a city cleanup day on April 12th from 2:00 pm – 4:00 pm

The meeting was adjourned at 8:24 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

City Hall Council Chambers
Manly, Iowa

Monday, April 20, 2026
6:30 P.M.

MINUTES
SPECIAL MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in special session in the City Hall Council Chambers on Monday, April 20, 2026. The special meeting was called to order at 6:30 P.M. by Mayor Pro Tem Andera. Council Members present: Aguilera, Andera, Baird, Heagel and Ryan.

Mayor Pro Tem Andera asked for approval of the agenda. Motion by Heagel to approve the agenda, seconded by Baird and approved unanimously.

NEW BUSINESS

1. NOTICE OF PUBLIC HEARING / ADOPTION OF BUDGET FOR FISCAL YEAR 2027

At 6:31 P.M., Mayor Pro Tem Andera announced this was the time and place for the Public Hearing for the adoption of the proposed budget for Fiscal Year 2027. Motion by Ryan to open the Public Hearing and seconded by Heagel. There were no verbal or written comments. Motion by Baird to close the Public Hearing, seconded by Aguilera and approved unanimously. Mayor Pro Tem Andera closed the Public Hearing at 6:33 P.M.

• **RESOLUTION 2026-25**

A Resolution approving the proposed budget for Fiscal Year 2027 with the tax levy set at 13.28653. Motion by Heagel to approve Resolution 2026-25, seconded by Ryan. Roll vote: all ayes.

The meeting was adjourned at 6:34 P.M.

Pete Andera
Mayor Pro Tem

LuAnn Whitehurst
City Clerk

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Tuesday, April 21, 2026. The meeting was called to order at 7:05 P.M. by Mayor O'Keefe. Council Members present: Andera, Baird, Heagel and Ryan. Absent: Aguilera Motion by Andera to approve the agenda, seconded by Heagel and approved unanimously.

At this time the Public Forum was opened. One citizen spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the special meeting held April 6, 2026, regular meeting held April 6, 2026, claims paid from April 7, 2026 through April 21, 2026, per Resolution 2012-07, claims to be paid from April 7, 2026 through April 21, 2026. Motion by Baird to approve the Consent Agenda, seconded by Ryan and approved unanimously.

CLAIMS LIST

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|------------------------------------|-------------|--|
| AGSOURCE COOPERATIVE SERVICES, INC | \$99.90 | WATER TESTING |
| BMC AGGREGATES LC | \$301.77 | ROADSTONE |
| BRYANT TREE SERVICE | \$1,250.00 | STUMP GRINDING |
| CARQUEST | \$48.66 | OIL |
| CITY OF MANLY-HRA | \$107.69 | HRA |
| CORE & MAIN LP | \$1,749.92 | SCHOOL METER REPAIR/STOCK RISERS |
| EFTPS | \$3,147.98 | FED/FICA |
| ERIC FLEMING | \$30.00 | WEB/MAINTENANCE APRIL '26 |
| ERICKA ORFIELD | \$6.64 | WATER DEPOSIT REFUND |
| EUROFINS CEDAR FALLS | \$172.00 | SEWER TESTING |
| FASTENAL COMPANY | \$694.76 | SAFETY RAIL @ SHOP & POOL GENERATOR REPAIR/BLADES/CHAIN SAW REPAIR |
| FLOYD & LEONARD AUTO ELECTRIC | \$795.37 | REPAIR |
| HEARTLAND ASPHALT INC | \$588.00 | COLD MIX |
| HEATHER WARBURTON | \$41.25 | CITY HALL CLEANING |
| IA ASSC OF MUNICIPAL UTILITIES | \$1,629.81 | SAFETY TRAINING APRIL '26 |
| JJ'S HARDWARE | \$28.57 | DECK @ POOL |
| KIBBLE EQUIPMENT | \$18.52 | BULBS |
| KRUGER ELECTRIC | \$1,040.19 | ELECTRICAL WORK @ CABOOSE & SHOP |
| LANDFILL OF NORTH IOWA | \$904.02 | TONAGE FOR MARCH '26 |
| LUANN WHITEHURST | \$200.10 | MILEAGE REIMBURSEMENT |
| MENARDS | \$53.93 | POOL SUPPLIES |
| MUNICIPAL PIPE & TOOL CO INC | \$20,140.00 | PROJ2025-18/APP#6 |
| NATIONAL SIGN COMPANY | \$80.97 | FLAGS |
| NEXT GENERATION TECHNOLOGIES | \$388.80 | MONTHLY SUPPORT APRIL '26 |
| PLUMB SUPPLY COMPANY | \$294.19 | POOL HEATERS/LIGHT |
| POOL TECH | \$5,965.73 | POOL CHEMICALS |
| QUALITY FLOW SYSTEMS, INC | \$2,797.00 | LIFT STATION REPAIR |
| ROCK CENTRAL LLC, | \$540.00 | JET SEWER MAIN |
| SHORT ELLIOTT HENDRICKSON, INC. | \$8,283.86 | WW PHASE I BIDDING & CA |
| SURVEYING AND MAPPING LLC | \$1,500.00 | ANNUAL TECHNICAL SUPPORT |
| VISA | \$323.64 | GO DADDY |
| VISA | \$665.93 | MISC. SUPPLIES |
| VISA | \$18.00 | CAR WASH |

| | | |
|-----------------------------|--------------------|--------------------|
| WM CORPORATE SERVICES, INC. | \$3,333.24 | RECYCLING CHARGES |
| WORTH COUNTY ENGINEER | \$1,035.89 | FUEL FOR MARCH '26 |
| WORTH LUMBER CO., LLC | \$177.08 | DECK @ POOL |
| ZIMCO SUPPLY CO | \$420.00 | GRASS SEED |
| TOTAL | \$58,873.41 | |

OLD BUSINESS

- Councilman Baird discussed the pillars at the cemetery. He would like to submit a grant to the WCDA in the fall.

NEW BUSINESS

1. MERLIN BARTZ / ROCK ISLAND PHASE II PROJECT

- A letter of completion to be forwarded to the WCDA was presented to the mayor and council for signatures. Motion by Heigel to approve the letter as written, seconded by Ryan and approved unanimously.
- Merlin asked for preapproval from the council that when the check for the project is issued from the WCDA for the grant, city clerk has permission to deposit the check and issue a check to the developer (Merlin), so he can in turn pay the contractor. Motion by Andera to approve writing the check, seconded by Heigel and approved unanimously.

2. RUSTIN LINGBEEK / SEH

- Rustin gave an update on the wastewater project. Half of the force main and sewer pipe is in the ground.
- Main Steet sidewalk improvement project: Motion by Andera to move forward with the project with an internal loan from casino funds and certify the debt to TIF, seconded by Heigel and approved unanimously.
- Motion by Ryan to approve Resolution 2026-26 awarding contract for the Main Street sidewalk improvement project to Larry Elwood Concrete, Inc. in the amount of \$330,001.00, seconded by Heigel. Roll vote: all ayes
- Proposal for the Manly Trails Master Plan was presented. Motion by Andera to move forward with the feasibility study and pay the fee of \$19,635.00 from LOST Bldgs/Grounds, seconded by Baird and approved unanimously.

3. MANLY CEMETERY

Notice for accepting bids for mowing and trimming the cemetery was posted. Motion by Heigel to accept the bid from Larry Hovey, seconded by Andera and approved unanimously.

4. APPOINTMENT OF ZONING ADMINISTRATOR

Motion by Ryan to appoint Lonnie Hillman, Public Works Director, as Zoning Administrator, seconded by Heigel and approved unanimously.

5. TREE GRANT

Motion by Heigel to approve a purchase from Blanchard Garden Center for trees in the amount of \$8,947.95 for the DNR tree grant that we will be receiving and transfer from the General Fund and reimburse when the grant check is received, seconded by Baird and approved unanimously.

6. UPDATES

- WCDA Board has awarded the City of Manly \$4,000.00 out of their interest funds to go towards our city celebration
- Darcy Lorentzen, Central Springs Youth Sports, Inc., was in attendance to inform the council of a grant they received from the WCDA to resurface the WCDA field in the amount of \$9,208.25.
- Aquatic Center was discussed

The meeting was adjourned at 8:18p.m.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk