

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, August 4, 2025. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, and Tabbert. Absent: Heagel Motion by Andera to approve the agenda, seconded by Aguilera and approved unanimously.

At this time the Public Forum was opened. No one spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held July 21, 2025, claims paid from July 22, 2025 through August 4, 2025, per Resolution 2012-07, claims to be paid from July 22, 2025 through August 4, 2025, liquor licenses for Dollar General and Moni Jo's LLC (DBA Lucky Wife Wine Slushies). Motion by Tabbert to approve the Consent Agenda, seconded by Baird and approved unanimously.

CLAIMS LIST

AFLAC	AFLAC- PRE-TAX	\$205.30
AGSOURCE	WATER TESTING	\$110.50
ASMUS FARM SUPPLY, INC.	SPRAYING	\$1,076.50
BMC AGGREGATES	ROADSTONE	\$420.91
CEMSTONE	TOPSOIL	\$268.29
CHARLENE PRAZAK	LIFEGUARD	\$30.25
DANIEL KAINZ	MILEAGE REIMBURSEMENT	\$80.50
ERIC FLEMING	WEB/MAINTENANCE JULY-AUG'25	\$60.00
EFTPS	FED/FICA TAX	\$4,724.06
FSB HRA	FLEX-MEDICAL	\$30.00
GC DISTRIBUTING	GARBAGE BAGS	\$3,881.00
HEATHER WARBURTON	CLEANING CITY HALL	\$56.25
IA ONE CALL	EMAIL LOCATES	\$42.30
KIBBLE EQUIPMENT	TRACTOR REPAIR	\$324.86
LANDFILL OF NO IA	TONAGE FOR JULY '25	\$794.96
LUANN WHITEHURST	MILEAGE REIMBURSEMENT	\$56.00
MARCO	PRINTER AGREEMENT	\$168.89
MENARDS	SHOVELS/RAKES FOR TREE PROJ	\$249.72
MUNICIPAL PIPE	PROJECT #2025-18 APP #1	\$128,128.72
NORTHERN LIGHTS DISTRIB	POOL CONCESSIONS	\$371.35
NORTHWOOD ANCHOR	PUBLICATIONS	\$294.84
ONSOLVE LLC	ONE CALL	\$180.00
POOL TECH	POOL CHEMICALS	\$3,081.72
PRINCIPAL FINANCIAL GROUP	LIFE INSURANCE	\$81.12
SAVANNAH NELSON	LIFEGUARD CERTIFICATION TRAINING	\$1,350.00
VAN WALL EQUIPMENT	MOWER PARTS	\$95.17
WAGEWORKS	ADMIN FEES	\$47.40
	CLAIMS TOTAL	\$146,210.61

EXPENDITURES BY FUND

GENERAL FUND	\$8,665.46
ROAD USE TAX FUND	\$1,714.18
EMPLOYEE BENEFITS FUND	\$31.32
WATER FUND	\$1,216.35
SEWER FUND	\$1,301.00
CAP SANITARY SWR IMPROVE FUND	\$128,128.72
GARBAGE FUND	\$5,076.18
EMPLOYEE FLEX/CAFETERIA FUND	\$77.40

OLD BUSINESS

- Chris Diggins, NIACOG and Rustin Lingbeek, SEH, Inc. were in attendance to discuss the sewer connections along Hwy 9. Chris stated there are no grants available to do extensions of new service. No action was taken on this matter.
- No one was in attendance from the fire department to present bids for a generator.
- ADA chair at the Aquatic Center was discussed. A bid from Aqua Creek Products in the amount of \$13,052.93 was presented. A previous bid from Rec Supply had been presented in the amount of \$9,454.45. No action was taken at this time.

NEW BUSINESS

1. DOWNTOWN HOUSING GRANT

Merlin Bartz and Teresa Nicholson were in attendance to update the council on the status of the Downtown Housing Grant. All the requirements from the state have been met. Mayor O'Keefe has signed the form requesting the release of the grant funds from the state. Merlin is asking the council for approval to accept the grant funds and then disburse the funds to Merlin and Lisa Bartz. Motion by Tabbert to approve the request from Merlin, seconded by Aguilera and approved unanimously. A Resolution will be prepared for approval at the next council meeting.

2. PUBLIC WORKS DEPARTMENT

Bids were presented from Bryant Tree Service, Johanns Tree Service and Beland Tree Service for the removal of 21 ash trees. Motion by Aguilera to accept the bid from Bryant Tree Service in the amount of \$30,000.00 and all clean-up work must be completed before they are paid, seconded by Baird and approved unanimously.

3. WCDA GRANTS

Ideas for grant applications were discussed for the fall application deadline of September 1st. A workshop will be held August 11th @ 6:30P.M. to discuss further.

4. RESOLUTION 2025-29

A Resolution approving to remove a special assessment on a property. Motion by Tabbert to approve Resolution 2025-29, seconded by Andera. Roll vote: all ayes

5. RESOLUTION 2025-30

A Resolution to apply delinquent charges to property taxes. Motion by Tabbert to approve Resolution 2025-30, seconded by Baird. Roll vote: all ayes

6. UPDATES

- An updated list of abatements was addressed.
- A letter was presented from the Bethel United Church Trustees regarding their solar panel project and recognizing the assistance from the city and Public Works Director Lonnie Hillman for his help.
- The Manly Lions Club is dissolving and would like to purchase a bench for the city. This will be discussed further as to where it will be placed.

The meeting was adjourned at 8:18 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

City Hall Council Chambers
Manly, Iowa

August 11, 2025
6:30 P.M.

MINUTES

SPECIAL MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in special session in the City Hall Council Chambers on Monday, August 11, 2025. The special meeting was called to order at 6:30 P.M. by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird and Tabbert. Absent: Heagel

Mayor O'Keefe asked for approval of the agenda. Motion by Andera to approve the agenda, seconded by Baird and approved unanimously.

NEW BUSINESS

1. ORDINANCES

Council reviewed several ordinances to be updated before the final draft of the Code of Ordinances book is updated.

2. WCDA GRANT APPLICATIONS

Council discussed several ideas for WCDA fall grant applications. Some of the recommended ideas were Main Street sidewalk and streetlights, generator at the Aquatic Center, electronic sign on Hwy 65, Christmas lights, updates at Bosworth Park (basketball and pickle ball courts) and painting of the police station.

3. RESOLUTION 2025-31

A Resolution approving transfers for the E. Elmore St. Reconstruction Project. Council would like more information regarding the amount of the differences in the quotes that had been received and the amount that was invoiced. Motion by Tabbert to defer Resolution 2025-31 until the next council meeting on August 18, 2025, seconded by Andera and approved unanimously.

4. UPDATE

Councilman Baird asked about the speed bumps being reinstalled by the school. Mayor O'Keefe is going to talk to the school board president about installing turn able stop signs at the cross walks.

The meeting was adjourned at 8:23 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, August 18, 2025. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Tabbert. Motion by Andera to approve the agenda, seconded by Heagel and approved unanimously.

At this time the Public Forum was opened. No one spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held August 4, 2025, special meeting August 11, 2025, claims paid from August 5, 2025 through August 18, 2025, per Resolution 2012-07, claims to be paid from August 5, 2025 through August 18, 2025 and Treasurer/Budget reports for July, 2025. Motion by Baird to approve the Consent Agenda, seconded by Tabbert and approved unanimously.

CLAIMS LIST

ACCO	LIQUID CHLOR	\$671.60
AGSOURCE	WATER TESTING	\$97.00
ALLIANT ENERGY	GAS & ELECTRIC	\$415.16
AMAZON	BOOKS/VACUUM/PENS	\$343.47
BAKER & TAYLOR-DEL	BOOKS	\$147.23
BELAND TREE SERVICE LLC	TREE STUMPS & CLEANUP	\$1,265.00
BRETT'S DRAIN CLEANING	CLEANED MAIN @ POOL	\$300.00
BRYANT TREE SERVICE	REMOVE FALLEN TREE CEMETERY	\$4,500.00
CULLIGAN WATER	TANK RENTAL	\$55.00
DANIEL KAINZ	CHAIRS FOR POOL	\$120.00
EFTPS	FED/FICA TAX	\$4,579.05
EMERGENCY APPARATUS MAINT	PUMP TESTING	\$2,820.29
FIRST SECURITY	SDB RENT	\$70.00
FSB HRA	FLEX-MEDICAL	\$30.00
GWORKS	TRAINING	\$350.00
IA DEPT REVENUE	WET/JULY'25	\$1,202.90
IOWA DNR	WASTEWATER PERMIT FY'26	\$210.00
KRUGER ELECTRIC	CEMETERY LIGHTING	\$17,200.15
MARC	POOL CHEMICALS	\$188.35
MC GLASS	CABOOSE WINDOWS	\$8,454.65
MENARDS	SHOPVAC/SHOVEL	\$166.97
MERLIN AND LISA BARTZ	DOWNTOWN HOUSING GRANT PMT.	\$300,000.00
NEXT GENERATION TECH	MONTHLY SUPPORT AUG '25	\$388.80
NIACOG	CDBG ADMIN WASTEWATER PROJECT	\$10,367.12
NORTHWOOD ELECTRIC	ELMORE ST. PROJECT / STREET LIGHTS	\$89,840.00
PLUMB SUPPLY	POOL HEATERS	\$305.19
POOL TECH	POOL CHEMICALS	\$3,350.60
QUALITY PUMP & CONTROL	LIFTSTATION REPAIRS	\$908.20
RECSUPPLY	POOL SUPPLIES	\$61.50
REINDL REPAIR	SILVERADO/GARBAGE TRUCK REPAIR	\$7,458.53
SHORT ELLIOTT HENDRICKSON	LAGOON PROJECT	\$2,007.91

URSIDAE MECHANICAL	A/C REPAIRS	\$162.50
US CELLULAR	CITY CELL PHONE	\$80.06
VISA	MISC. SUPPLIES	\$1,742.87
WASTE MGMT	RECYCLING CHARGES	\$3,333.24
WCTA	PHONE/INTERNET	\$750.11
WORTH COUNTY ENGINEER	FUEL FOR JULY'25	\$762.66
	CLAIMS TOTAL	\$464,706.11

EXPENDITURES BY FUND

GENERAL FUND	\$339,453.29
ROAD USE TAX FUND	\$3,217.42
CAP ELMORE ST RECONSTRUCT FUND	\$89,840.00
WATER FUND	\$4,373.42
SEWER FUND	\$9,247.17
CAP SANITARY SWR IMPROVE FUND	\$9,086.00
GARBAGE FUND	\$9,458.81
EMPLOYEE FLEX/CAFETERIA FUND	\$30.00

OLD BUSINESS

- Derrick Davis, representative from Nexus Cooperative was in attendance to discuss the condition of N. Grant St. due to heavy truck traffic. The city plans to have an engineer design a street that will withstand the type of tonnage it is used for. Once this information is gathered, it will be presented to Nexus Cooperative for discussion with their board.
- AJ Stone, Manly Volunteer Fire Chief, presented bids for a new generator at the fire station. Motion by Heagel to accept the bid from Kruger Electric to replace the current generator at the fire station in the amount of \$34,750.00 and take the funds from LOST Buildings & Grounds, seconded by Aguilera and approved unanimously.
- RESOLUTION 2025-31, a Resolution to transfer from LOST Buildings & Grounds (\$49,183.52) and Casino (\$6,157.00) to the E. Elmore Street project balance not covered by the WCDA Grant that was received. Motion by Tabbert to approve Resolution 2025-31, seconded by Aguilera. Roll vote: all ayes

NEW BUSINESS

1. RESOLUTION 2025-32

A Resolution approving a transfer from LOST Buildings & Grounds to the Cemetery Fund for the Veteran's Memorial lighting in the amount of \$17,200.15. Motion by Heagel to approve Resolution 2025-32, seconded by Andera. Roll vote: all ayes

2. RESOLUTION 2025-33

A Resolution approving the distribution of Downtown Housing Grant Funds to Merlin and Lisa Bartz in the amount of \$300,000.00. Motion by Tabbert to approve Resolution 2025-33, seconded by Baird. Roll vote: all ayes

3. GARBAGE TRUCK

Lonnie Hillman, Public Works Director, informed the council the garbage truck broke down. Motion by Tabbert to have the truck repaired at International in Mason City, seconded by Andera and approved unanimously.

4. FALL CLEAN UP DAYS

Motion by Heagel to set fall clean up days for October 18, 2025 – October 26, 2025, seconded by Baird and approved unanimously.

5. UPDATES

- List of abatements was addressed
- Caboose windows have been broken out again

- Cameras were discussed
- 4 – way stop signs on East St. at the corner of Spring St. and Main St. were discussed, ordinance will be updated to include this change at next council meeting
- Pillars at the cemetery entrances need to be addressed
- Main St. project was discussed regarding the city's portion towards the project
- Trees in Central Park have been trimmed, weeds in city sidewalks will be sprayed
- Walking and bike paths will be discussed with the engineer
- Three city council seats are open for November 4, 2025 election. Filing period is August 25, 2025 through September 18, 2025

The meeting was adjourned at 8:43 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk