

*MINUTES*  
*REGULAR MEETING OF THE CITY COUNCIL*

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, June 16, 2025. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Andera, Aguilera, Baird, and Tabbert. Absent: Heagel. Motion by Andera to approve the agenda, seconded by Aguilera and approved unanimously.

At this time the Public Forum was opened. No one spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held June 2, 2025, claims paid from June 3, 2025 through June 16, 2025, per Resolution 2012-07, claims to be paid from June 3, 2025 through June 16, 2025, Treasurer/Budget reports for May, 2025 and tobacco license for Dollar General. Motion by Baird to approve the Consent Agenda, seconded by Tabbert and approved unanimously.

**CLAIMS LIST**

ABSOLUTE WASTE REMOVAL	JUNK DAYS	\$1,665.61
AFLAC	AFLAC- PRE-TAX	\$187.36
AGSOURCE	WATER TESTING	\$162.25
ALLIANT ENERGY	GAS & ELECTRIC	\$218.46
AMAZON	BOOKS/GARBAGE BAGS/CLEANING	\$363.65
BAKER & TAYLOR-DEL	BOOKS	\$151.61
CORE & MAIN	STERLING ACRES FIREHYDRANT	\$1,366.66
CULLIGAN WATER	RENTAL TANK	\$55.00
DAKOTA SUPPLY GROUP	STREET SIGNS FOR ELMORE ST	\$716.98
EFTPS	FED/FICA TAX	\$3,441.78
EUROFINS	SEWER TESTING	\$149.00
FSB HRA	FLEX-MEDICAL	\$30.00
GWORKS	BUDGET CONSULTING	\$167.00
IA DEPT REVENUE	WET/MAY'25	\$1,261.39
IA ONE CALL	EMAIL LOCATES	\$43.50
IA PRISON INDUS	CEMETERY SIGN	\$87.00
LANDFILL OF NO IA	TONAGE FOR MAY'25	\$937.37
NEXT GENERATION TECH	MONTHLY SUPPORT JUNE '25	\$388.80
NIACOG	CDBG ADMIN WASTEWATER PROJECT	\$9,627.00
NORTH IOWA LIBRARIES	BEACON SYSTEMS ANNUAL	\$969.17
NORTHERN LIGHTS DISTRIB	POOL CONCESSIONS	\$154.92
NORTHWOOD ANCHOR	PUBLICATIONS	\$886.43
PEPSI	POOL CONCESSIONS	\$25.76
SHORT ELLIOTT HENDRICKSON	LAGOON PROJECT	\$10,572.85
STANARD & ASSOCS	NEW HIRE TRAINING	\$80.75
US CELLULAR	CITY CELL PHONE	\$80.09
US POST OFFICE	STAMPS	\$1,261.00
USA BLUE BOOK	SEWER GLOVES	\$65.93
VISA	POSTAGE/SAND/PAPER	\$48.55
WASTE MGMT	RECYCLING CHARGES	\$3,333.24
WCTA	PHONE/INTERNET	\$580.44

ZIEGLER INC	BACKHOE REPAIR	\$1,167.75
ZIMCO SUPPLY CO	GRASS SEED	\$480.88
	<b>CLAIMS TOTAL</b>	<b>\$40,728.18</b>

### **EXPENDITURES BY FUND**

GENERAL FUND	\$5,310.56
ROAD USE TAX FUND	\$1,889.38
WATER FUND	\$4,451.34
SEWER FUND	\$12,836.27
CAP SANITARY SWR IMPROVE FUND	\$9,627.00
GARBAGE FUND	\$6,583.63
EMPLOYEE FLEX/CAFETERIA FUND	\$30.00

### **OLD BUSINESS**

- Doors and garage at 208 E. Spring St. have been boarded up with "DO NOT ENTER" signs by the city.
- The library has a silo program that has been cut back from twice a week to one time a week.
- Councilman Baird attended a meeting with the Landfill of North Iowa.

### **NEW BUSINESS**

#### **1. PAY CERTIFICATE NO. 1 – CONTRACT 1**

Application for payment was submitted by Municipal Pipe Tool Co., LLC for the work and materials used for the sanitary sewer project. Motion by Tabbert to approve Pay Certificate No. 1, seconded by Andera and approved unanimously.

#### **2. MANLY VOLUNTEER FIRE DEPARTMENT**

- Fire Chief AJ Stone talked to the council regarding the generator at the fire station. The current generator needs to be replaced or rebuilt. Mayor O'Keefe asked AJ to get a cost to repair the generator, replacement cost and cost for a joint generator for the fire station and lift station.
- The fire department is considering replacing the 1999 International Engine 2 with a larger tanker. They plan to sell Engine 2, receive assistance from the township trustees and apply for a WCDA grant for the remainder of the cost.

#### **3. ORDINANCE 02-2025**

**NOTICE IS HEREBY GIVEN** of the hereby passage of Ordinance 02-2025 by the City Council of the City of Manly, IA on June 16, 2025. A summary of which is as follows: An Ordinance amending the Code of Ordinances of the City of Manly, Iowa, by amending provisions pertaining to fireworks. Said Ordinance is on file in the office of the City Clerk and is available for public inspection during normal business hours. Motion by Tabbert to waive the 1<sup>st</sup> and 2<sup>nd</sup> reading of Ordinance 02-2025, seconded by Baird. Roll vote: all ayes. Motion by Tabbert to pass Ordinance 02-2025 on the 3<sup>rd</sup> reading, seconded by Andera. Roll vote: all ayes.

#### **4. VACANT BUILDING ORDINANCE**

Ordinance was discussed, council will review further, item will be placed on the agenda for the next council meeting.

#### **5. RESOLUTION 2025-22**

A Resolution approving City employee wages for Fiscal Year 2026. Motion by Tabbert to approve Resolution 2025-22, seconded by Andera. Roll vote: all ayes.

#### **6. RESOLUTION 2025-23**

A Resolution approving Library employee wages for Fiscal Year 2026. Motion by Tabbert to approve Resolution 2025-23, seconded by Baird. Roll vote: all ayes.

#### **7. RESOLUTION 2025-24**

A Resolution approving Aquatic Center wages for the 2025 season. Motion by Tabbert to approve Resolution 2025-25, seconded by Aguilera. Roll vote: all ayes.

## **8. AQUATIC CENTER**

Compensation for the Aquatic Center employees due to late opening was addressed. This will be discussed further at the next council meeting.

## **9. UPDATES**

- The mayor has asked the council to take pictures of properties around town that need to be cleaned up and turn them into City Hall for abatements to be sent out.
- Looking at options for a second officer.
- The heavy truck traffic on N. Grant Street by the elevator was discussed.
- Two of the new streetlights have been installed on E. Elmore Street.
- Iowa DNR has a tree grant program called "Trees for Kids" the city can apply for.

The meeting was adjourned at 7:53 P.M.

Tim O'Keefe  
Mayor

LuAnn Whitehurst  
City Clerk

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At this time the Public Forum was opened. One citizen spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held May 19, 2025, claims paid from May 20, 2025 through June 2, 2025, per Resolution 2012-07, claims to be paid from May 20, 2025 through June 2, 2025. Motion by Baird to approve the Consent Agenda, seconded by Tabbert with the correction of the vote of selling the piece of property to Brett Thomsen in the May 19, 2025 minutes, it should have read: Aye votes: Aguilera, Heagel and Tabbert, Nays: Baird and Andera and approved unanimously.

**CLAIMS LIST**

AFLAC	AFLAC- PRE-TAX	\$92.37
ALLIANT ENERGY	GAS & ELECTRIC	\$107.96
AUDITOR STATE OF IOWA	AUDIT FY'23	\$11,236.80
BARCO PRODUCTS LLC	STOP SIGNS	\$429.62
BEHLE INC.	CAMERA/LOCATE	\$379.95
BELAND TREE SERVICE LLC	TREE TRIMMING	\$600.00
BOUND TREE	EMS SUPPLIES	\$50.04
CORE & MAIN	POOL FLAG	\$135.00
DANKO EMERGENCY EQUIPMENT	JAWS EQUIPMENT	\$1,256.78
DELTA DENTAL	DENTAL INSURANCE	\$449.42
EFTPS	FED/FICA TAX	\$3,322.46
ERIC FLEMING	WEB/MAINTENANCE JUNE'25	\$30.00
EUROFINS	SEWER TESTING	\$56.00
FIRST SECURITY	PRINCIPAL & INTEREST LOAN PMTS	\$121,275.70
FSB HRA	FLEX-MEDICAL	\$30.00
HEATHER WARBURTON	CLEANING CITY HALL/COMM CENTER	\$81.25
IPERS	IPERS	\$5,284.81
KIBBLE EQUIPMENT	OIL/OIL FILTERS	\$145.05
MANLY JUNCTION	PAPER RENEWAL	\$53.00
MANLY SENIOR CENTER	DONATION	\$5,000.00
MARC	POOL CHEMICALS	\$604.00
MARCO	PRINTER AGREEMENT	\$167.85
MENARDS	POOL SUPPLIES	\$541.31
NORTHERN LIGHTS DISTRIB	POOL CONCESSIONS	\$972.82
PEPSI	AQUATIC CENTER CONSESSION	\$380.57
PLUMB SUPPLY	POOL SUPPLIES	\$150.85
POOL TECH	POOL CHEMICALS	\$7,195.41
PRINCIPAL FINANCIAL GROUP	LIFE INSURANCE	\$81.12
ROCK CENTRAL LLC	WATERMAIN REPAIR	\$2,874.09
STATE WH	STATE TAXES	\$618.05
UNION PACIFIC RAILROAD	PERMIT RENEWAL	\$750.00
VAN WALL EQUIPMENT	MOWER PARTS	\$92.53
WCTA	PHONE/INTERNET	\$83.35
WELLMARK	EMPLOYEE HEALTH INS	\$8,314.29
WORTH COUNTY REC	COPY OF DEED	\$4.00

**CLAIMS TOTAL****\$173,640.32****EXPENDITURES BY FUND**

GENERAL FUND	\$27,435.61
ROAD USE TAX FUND	\$4,422.70
EMPLOYEE BENEFITS FUND	\$3,949.87
DEBT SERVICE FUND	\$121,275.70
WATER FUND	\$7,674.07
SEWER FUND	\$5,578.89
GARBAGE FUND	\$3,273.48
EMPLOYEE FLEX/CAFETERIA FUND	\$30.00

**OLD BUSINESS**

- No old business to discuss

**NEW BUSINESS****1. RESOLUTION 2025-21**

A Resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing payment of Sewer Revenue Bonds, Series 2025. Motion by Heagel to approve Resolution 2025-21, seconded by Tabbert. Roll vote: all ayes

**2. MUNICIPAL PIPE TOOL COMPANY, LLC – CHANGE ORDER**

Rustin Lingbeek, SEH, Inc. informed the council of a change order submitted by Municipal Pipe Tool Company, LLC due to unsuitable fill that was encountered during excavation on the Sanitary Sewer Project. Motion by Andera to accept the change order, seconded by Heagel and approved unanimously.

**3. ORDINANCE 01-2025**

**NOTICE IS HEREBY GIVEN** of the passage of Ordinance 01-2025 by the City Council of the City of Manly, IA on June 2, 2025. A summary of which is as follows: An Ordinance repealing Chapter 50 – Nuisances of the Code of Manly, Iowa, and replacing it with a new Chapter 50 – Nuisances. Said Ordinance in it's entirety is on file in the office of the City Clerk and is available for public inspection during normal business hours. LuAnn Whitehurst, City Clerk

**4. PUBLIC WORKS / LONNIE HILLMAN**

- Public Works Director Lonnie Hillman presented the Mayor and Council with a proposal contract from Heartland Asphalt for street repairs. Council ranked the proposed streets to be repaired in order of importance. Motion by Tabbert to accept the proposal from Heartland Contract with the repairs being done to the streets the council agreed on, seconded by Andera and approved unanimously.
- The City has been approved for the Water in Progress Internship for the summer of 2025. Motion by Tabbert to enter into the internship program, seconded by Baird and approved unanimously.
- The City has been asked to install handicapped parking signs at the Macer-Dunn Youth Sports Complex. Lonnie and Councilman Heagel will look it over and come up with a plan for the signs.

**5. UPDATES**

- Lights for Elmore Street project should be here in a couple of weeks.
- There will be new antennas installed on the blue water tower.
- Public Works will seed around Central Park
- There are some hairline cracks in the curb line on the Elmore Street project.
- Speed bumps on N. East St. will be removed for the summer.
- Pool repair on the leaking pipe has been completed and can be filled, one heater needs to be repaired. Councilman Tabbert suggested that when the pool closes at the end of the season, any items that need to be fixed be completed in the fall.
- Trees around Bosworth Park need to be trimmed.
- Keys for the concession at Macer-Dunn Youth Sports Complex have been given out to those who need them.

The meeting was adjourned at 7:57 P.M.

Tim O'Keefe  
Mayor

LuAnn Whitehurst  
City Clerk

