

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, July 21, 2025. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Andera, Baird, Heagel and Tabbert. Absent: Aguilera. Motion by Andera to approve the agenda, seconded by Heagel and approved unanimously.

At this time the Public Forum was opened. No one spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held July 7, 2025, claims paid from July 8, 2025 through July 21, 2025, per Resolution 2012-07, claims to be paid from July 8, 2025 through July 21, 2025 and Treasurer/Budget reports for June, 2025. Motion by Baird to approve the Consent Agenda, seconded by Heagel and approved unanimously.

CLAIMS LIST

AFLAC	AFLAC- PRE-TAX	\$205.30
ALLIANT ENERGY	GAS & ELECTRIC	\$6,011.89
ASMUS FARM SUPPLY, INC.	SPRAYING	\$662.50
BAKER & TAYLOR-DEL	BOOKS	\$106.37
BLAZEK CORPORATION	REPAIR VALVE @ LAGOON	\$2,484.80
BRETT'S DRAIN CLEANING	REPAIR EYEWASH STATION/SHOWER	\$253.28
BROTHERS ACE MASON CITY	POOL LADDER & BOLTS	\$266.30
CHARLENE PRAZAK	LIFEGUARD	\$46.88
CLEAR LAKE SANITARY DIST	LAB TESTING	\$90.50
CONNIE MORETZ	SRP SUPPLIES	\$18.97
CULLIGAN WATER	WATER TANK	\$55.00
DANIEL KAINZ	WATER FOR EMPLOYEES	\$15.96
DANKO EMERGENCY EQUIPMENT	RESCUE TOOLS-WCDA GRANT	\$34,915.00
DELTA DENTAL	DENTAL INSURANCE	\$449.42
EFTPS	FED/FICA TAX	\$4,565.51
FEDERAL FIRE EQUIP	FIRE EXTINGUISHERS	\$160.00
FSB HRA	FLEX-MEDICAL	\$30.00
IA ASSOCIATION MUNICIPAL	SAFETY TRAINING JULY-SEPT'25	\$1,629.81
IA DEPT REVENUE	WET/JUNE '25	\$1,271.68
IA WORKFORCE	2025 2ND QTR UNEMPLOYMENT	\$8.50
ICAP	PROPERTY INSURANCE FY'26	\$62,391.00
IPERS	PROTECTIVE IPER	\$5,548.25
JJ'S HARDWARE	PARTS FOR POOL SINK	\$14.78
KRUGER ELECTRIC	TRAIN LIGHTS	\$11,328.88
MARC	POOL CHEMICALS	\$376.12
MENARDS	PROPANE	\$5.36
NORTHERN LIGHTS DISTRIB	POOL CONCESSIONS	\$281.98
NORTHWOOD ANCHOR	PUBLICATIONS	\$239.58
OVERDRIVE	BRIDGES E-BOOK	\$601.44
SHORT ELLIOTT HENDRICKSON	ENGINEERING EXPENSE	\$10,161.99
STATE WH	STATE TAXES	\$693.73
THE SHERWIN WILLIAMS CO	PAINT FOR CROSSINGS	\$524.00

US CELLULAR	CITY CELL PHONE	\$73.09
USA BLUE BOOK	WATER TESTING/CHEMICALS	\$447.67
VISA	MISCELLANEOUS	\$1,338.93
WASTE MGMT	RECYCLING CHARGES	\$3,333.24
WCTA	PHONE/INTERNET	\$89.49
WELLMARK	EMPLOYEE HEALTH INS	\$8,314.29
WORTH COUNTY ENGINEER	FUEL FOR JUNE'25	\$924.65
CLAIMS TOTAL		\$159,936.14

EXPENDITURES BY FUND

GENERAL FUND	\$85,630.69
ROAD USE TAX FUND	\$4,691.34
EMPLOYEE BENEFITS FUND	\$3,927.05
CAP WCDA GRANT EQUIP FUND	\$34,915.00
WATER FUND	\$6,856.68
SEWER FUND	\$18,105.51
GARBAGE FUND	\$5,779.87
EMPLOYEE FLEX/CAFETERIA FUND	\$30.00

OLD BUSINESS

- A workshop will be scheduled soon to review updates to the ordinances.
- Property at bowling alley was addressed, our city attorney is looking over the information.

NEW BUSINESS

1. NEXUS

Josh Heagel attended the meeting as a representative of Nexus. Addressed was the condition of N. Grant Street that is utilized by the elevator with heavy truck traffic. The city is asking if Nexus is open to the idea of financial assistance to bring that street up to spec. Josh is going to pass this information on to another representative of the company, it will be addressed further at the next council meeting.

2. SEWER CONNECTIONS

Rustin Lingbeek, SEH, Inc. presented the council with a cost estimate to connect to the sewer along Hwy 9 from 4 W. South St. to 197 W. South St. More information will be gathered and will be discussed further at the next council meeting.

3. MANLY VOLUNTEER FIRE DEPARTMENT

Estimates from Kruger Electric for repair or replacing of the generator at the Fire Station was presented. Motion by Andera to procure additional bids for the replacement of the generator, seconded by Heagel and approved unanimously.

4. RESOLUTION 2025-26

A Resolution appointing Todd Ulve as Deputy City Works Director. Motion by Heagel to approve Resolution 2025-26, seconded by Baird and approved unanimously. Roll vote: all ayes.

5. RESOLUTION 2025-27

A Resolution approving Fiscal Year 2025-year end transfers. Motion by Tabbert to approve Resolution 2025-27, seconded by Andera and approved unanimously. Roll vote: all ayes.

6. RESOLUTION 2025-28

A Resolution approving a transfer from Lost Buildings & Grounds to the General Fund in the amount of \$10,377.92 for the installation of lights at the caboose. Motion by Heagel to approve Resolution 2025-28, seconded by Tabbert and approved unanimously. Roll vote: all ayes.

7. AQUATIC CENTER

- Discussed was the ADA chair at the aquatic center. An estimate from Rec Supply was provided for a new chair. Pool Manager Dan Kainz is going to obtain another estimate; this will be discussed at the next council meeting.
- Year end doggy dip was discussed. It was recommended with our type of pool that we do not allow it.

8. UPDATES

- Lights for E. Elmore St. project have been shipped and should arrive soon to finish the project
- Cemetery lights will be coming shortly
- The service line near the old donut house was discussed, it is the property owner's responsibility to repair

The meeting was adjourned at 7:47 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

MINUTES
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The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, July 7, 2025. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Tabbert. Motion by Andera to approve the agenda, seconded by Tabbert and approved unanimously.

At this time the Public Forum was opened. No one spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held June 16, 2025, claims paid from June 17, 2025 through July 7, 2025, per Resolution 2012-07, claims to be paid from June 17, 2025 through July 7, 2025. Motion by Heagel to approve the Consent Agenda, seconded by Baird and approved unanimously.

CLAIMS LIST

ACCO	LIGUID CHLOR	\$706.40
AFLAC	AFLAC- PRE-TAX	\$392.66
ALLIANT ENERGY	GAS & ELECTRIC	\$3,986.10
AMAZON	BOOKS/CRAFTS/PLANTERS	\$409.86
BOUND TREE	EMS BAG	\$226.99
CENTRAL LOCK	DOOR LOCK PARTS	\$20.00
CHARLENE PRAZAK	LIFEGUARD	\$51.25
CORE & MAIN	HEATER REPAIR	\$28.29
D&L EQUIPMENT	LAWN MOWER BLADES/INNERTUBE	\$147.42
DANIEL KAINZ	MILEAGE FOR CPO TRAINING	\$308.76
DELTA DENTAL	DENTAL INSURANCE	\$449.42
DIAMOND VOGEL	POOL PAINT	\$87.27
EFTPS	FED/FICA TAX	\$9,431.75
EUROFINS	SEWER TESTING	\$149.00
FARRELL EQUIPMENT	LANDSCAPE BARRIER	\$48.99
FASTENAL COMPANY	ELMORE STREET PROJECT	\$39.60
FEDERAL FIRE EQUIP	FIRE EXTINGUISHERS SERVICE	\$367.00
FSB HRA	FLEX-MEDICAL	\$60.00
HEATHER WARBURTON	CLEANING CITY HALL/COMM CENTER	\$56.25
IA DEPT NATL RES	ANNUAL WATER FEE FY '26	\$136.55
IA LEAGUE CITIES	MEMBER DUES 7/1/25-6/30/26	\$1,123.00
IA PRISON INDUS	STREET SIGNS	\$86.50
IMWCA	WORK COMP. PREMIUM 25-26	\$20,290.00
IPERS	PROTECTIVE IPER	\$4,946.82
LANDFILL OF NO IA	TONAGE FOR JUNE '25	\$757.02
LARRY ELWOOD CONCRETE INC	ELMORE STREET PROJECT	\$156,992.52
MACQUEEN EQUIPMENT	TRUCK CHARGER & HELMET SHEILDS	\$1,492.50
MARCO	PRINTER AGREEMENT	\$178.17
MENARDS	POOL CHEMICALS	\$867.53
MERCY CLINICS	EMS SUPPLIES	\$5.44
NAVRATIL EXCAVATING, INC.	WATER SERVICE WORK ON ELMORE ST	\$8,204.00
NEXT GENERATION TECH	MONTHLY SUPPORT JULY '25	\$388.80

NORTHERN LIGHTS DISTRIB	POOL CONCESSIONS	\$292.94
PLUMB SUPPLY	POOL HEATER REPAIR	\$242.92
POOL TECH	POOL OPENING/POOL SENSOR	\$2,043.60
PREMIER POLYSTEEL	PICNIC TABLE	\$1,370.20
PRINCIPAL FINANCIAL GROUP	LIFE INSURANCE	\$81.12
QUALITY PUMP & CONTROL	LAGOON LIFT STATION	\$538.50
REPTILE & AMPHIBIAN DISCO	SHOW	\$328.00
ROCK CENTRAL LLC	CURB BOX REPAIR	\$2,122.50
STATE WH	STATE TAXES	\$613.32
TRACTOR SUPPLY	SPRAYING GROUNDS	\$53.28
URSIDAE MECHANICAL	POOL HEATER REPAIRS	\$747.70
US POST OFFICE	CERTIFIED LETTER	\$9.68
USA BLUE BOOK	DEHUMIDIFIER	\$4,552.09
VISA	MISCELLANEOUS	\$2,718.22
WAGEWORKS	ADMIN FEES	\$193.50
WCTA	PHONE/INTERNET	\$841.53
WELLMARK	EMPLOYEE HEALTH INS	\$8,314.29
WORTH COUNTY ENGINEER	FUEL FOR MAY'25	\$754.88
WORTH LUMBER CO., LLC	LUMBER	\$83.19
CLAIMS TOTAL		\$238,337.32

EXPENDITURES BY FUND

GENERAL FUND	\$22,744.48
ROAD USE TAX FUND	\$4,331.84
EMPLOYEE BENEFITS FUND	\$15,617.71
CAP ELMORE ST RECONSTRUCT FUND	\$156,992.52
WATER FUND	\$24,764.78
SEWER FUND	\$7,213.35
GARBAGE FUND	\$6,419.14
EMPLOYEE FLEX/CAFETERIA FUND	\$253.50

OLD BUSINESS

- Discussed was compensation for the Aquatic Center employees due to the opening of the pool being delayed because of repairs that needed to be done. CIT Sewer Solution is giving the city a discount of \$2,500.00 and a free lift station cleaning due to the amount of time it took them to get the repairs completed. Motion by Tabbert to compensate the lifeguards \$100.00 each and concession workers \$50.00 each, seconded by Andera. Ayes: Aguilera, Andera, Heagel and Tabbert. Nays: Baird

NEW BUSINESS

1. RESOLUTION 2025-25

A Resolution adopting and approving tax compliance procedures relating to tax exempt bonds. Motion by Heagel to approve Resolution 2025-25, seconded by Baird. Roll vote: all ayes

2. SEWER CONNECTIONS

Discussed were the properties at 4 W. South St. and 197 W. South St. connecting to the city sewer. Engineer Rustin Lingbeek, SEH, Inc., was in attendance, more information will be gathered and will be addressed further at the next council meeting.

3. ELISSA FIGGINS – APPEAL TO ORDINANCE CHAPTER 57

Elissa Figgins received a letter in response to a complaint of a City of Manly Ordinance violation for having a banned breed of canine at the property address of 110 W. Walnut St., Manly, IA., and ordering the recipient of the letter to remove the animal from city limits within the three-day allowance. A letter of

appeal had been written and presented by Elissa Figgins to the mayor and council. Mayor O'Keefe informed the council that if they grant an exception to the ordinance and if the dog would cause an incident, the city would become liable. After much discussion by Chief Pals and the council, there was a motion by Baird to follow the code as it is written and ordered the dog must be out of city limits within three days, seconded by Heagel. Ayes: Baird, Heagel and Aguilera Nays: Tabbert and Andera

4. AQUATIC CENTER

Pool manager Dan Kainz informed the mayor and council the ADA chair needs repaired or replaced. Dan is going to do some research and get costs for the next council meeting.

5. ALLEY

Resident has requested an alley between N. Grant St. and N. Fairview St. between the 200 block of W. Main St. and 200 block of W. Walnut St. be graveled. Mayor O'Keefe is going to discuss this further with the public works department.

6. WASTE MANAGEMENT

A service renewal proposal was received from Waste Management for a 12-month contract. Motion by Tabbert to accept the proposal, seconded by Heagel and approved unanimously.

7. UPDATES

- Mayor O'Keefe would like Todd Ulve to be named the Deputy City Works Director; this will be voted on at the next meeting
- Replacement windows in the train and caboose should be installed this month
- Solar panels at the aquatic center were affected by lightning
- Waiting for the remainder of the streetlights for E. Elmore St.
- Councilman Heagel commended the city and our resident's response to the search for Richard Severson
- Lights at the caboose have been installed. The spotlight will be removed.
- Markers at the cemetery will be lit up soon
- Mayor O'Keefe commented on the cleanup at the cemetery and the rules are posted
- Nexus is going to be contacted and invited to a council meeting regarding repairing Grant St.

The meeting was adjourned at 8:30 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk