

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, February 3, 2025. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Andera, Baird, and Tabbert. Heagel arrived at 7:33 P.M. Absent: Aguilera. Motion by Andera to approve the agenda, seconded by Tabbert and approved unanimously.

At this time the Public Forum was opened. No one spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held January 20, 2025, special meeting held January 23, 2025, claims paid from January 21, 2025 through February 3, 2025, per Resolution 2012-07, claims to be paid from January 21, 2025 through February 3, 2025 and Employee Wage Report for 2024. Motion by Baird to approve the Consent Agenda, seconded by Andera and approved unanimously.

CLAIMS LIST

ACCO	LIQUID CHLOR/FUEL CHARGE	\$602.00
AFLAC	AFLAC	\$92.37
ALLIANT ENERGY	GAS & ELECTRIC	\$410.06
BOB RUSH	CPR CERTIFICATION CARDS	\$260.00
CORE & MAIN	WATER TREATMENT	\$160.00
EFTPS	FED/FICA TAX	\$3,223.02
FLOYD & LEONDARD	POLE SAW	\$782.15
FSB HRA	FLEX-MEDICAL	\$30.00
HEATHER WARBURTON	CLEANING CITY HALL/COMM CENTER	\$100.00
IA INSURANCE DIVISION	'24 ANNUAL CEMETRY REPORT	\$31.00
IA ONE CALL	EMAIL LOCATES	\$21.70
IPERS	PROTECTIVE IPER	\$7,726.91
KIBBLE EQUIPMENT	INSTALL BACK UP ALARM	\$712.22
LANDFILL OF NO IA	ANNUAL MEMBERSHIP DUES	\$1,695.60
MENARDS	SUPPLIES	\$357.67
MUNICIPAL SUPPLY	ANNUAL RNI SAAS FEE	\$6,945.00
PETROBLEND	FILTERS FOR GARBAGE TRUCK	\$152.30
PRINCIPAL FINANCIAL GROUP	LIFE INSURANCE	\$81.12
ROCK CENTRAL LLC	FIRE HYDRANT REPLACE	\$3,437.50
STATE WH	STATE TAXES	\$895.41
US POST OFFICE	UTILITY POSTAGE	\$600.00
USA BLUE BOOK	SEWER LEAK DETECTION	\$248.27
VISA	GO DADDY	\$1,290.19
WASTE MGMT	RECYCLING CHARGES	\$3,333.24
WELLMARK	EMPLOYEE HEALTH INS	\$8,314.29
ZIEGLER INC	FILTERS	\$95.86
	CLAIMS TOTAL	\$41,597.88

2024 EMPLOYEE WAGE REPORT

LONNIE HILLMAN	\$72,015.07	KATELAND DANGER	\$106.13
AARON J STONE	\$626.58	JOSHUA HILL	\$836.16
ALEX G MAIERS	\$331.25	JEREMY W SELLS	\$485.62
TODD ULVE	\$64,662.43	JOSEPH R JOHNSON	\$472.75
MARK R JOHNSON	\$48,717.21	THOMAS A FLO	\$328.03
HUNTER H HILLMAN	\$5,047.50	BLAIR BRUNSVOLD	\$610.19
CAMDEN R THOMPSON	\$240.00	DAN COE	\$632.70
ALAN P MYLI	\$480.00	DYLAN COYLE	\$328.03
AARON L PALS	\$102,965.08	MARCUS J PAULUS	\$453.46
TOMAS R MEYER	\$1,849.93	RACHAEL M PAULUS	\$176.88
CAMERON M SPRECHER	\$3,730.42	STEPHEN J ROGERS	\$1,102.24
DEE A DUNBAR	\$6,253.72	JESSE D BENSON	\$1,266.16
LUANN M WHITEHURST	\$50,869.98	NOAH W O'CONNELL	\$4,008.96
JESSICA L BROWN	\$38,927.65	EMMA K NACHAZEL	\$2,696.31
TIM O'KEEFE	\$4,890.00	CHRISTINE M LUSCAVICH	\$8,499.97
PETER W ANDERA	\$1,640.00	CASON A BEDWELL	\$716.97
TROY TABBERT	\$1,615.00	CHARLENE L PRAZAK	\$1,736.87
RICHARD BAIRD	\$1,615.00	SIERRA G RASMUSSEN	\$555.57
CONNIE S MORETZ	\$23,874.56	LEAH J O'CONNELL	\$3,749.53
SANDRA J AVES	\$3,221.20	MADISON K BEYER	\$2,787.02
RACHEL D BALLANCE	\$3,476.80	ADRIENNE N JOHNSON	\$432.41
HEATHER M WARBURTON	\$1,219.20	DONALD B WHITE	\$624.01
ELIZABETH C BOELMAN	\$1,189.03	DANIEL H SPOONER	\$1,574.98
WILLIAM T HILLSON	\$5,675.80	SCARLETTE D MRAZ	\$809.99
KATHERINE L YOUNG	\$1,765.20	AIDEN J SERVANTEZ	\$546.07
SCOTT A HEAGEL	\$1,095.00	HALLIE M HANSON	\$56.04
RICK AGUILERA	\$1,305.00	CHARLOTTE B CARPENTER	\$583.63
CONNOR M SMITH	\$873.90	LOGAN R BERDING	\$415.43
BOB RUSH	\$2,710.74	NEVAEH G ECKMAN	\$1,224.52
ADAM MAHLSTEDT	\$1,426.75	TOTAL EMPLOYEE WAGES	\$492,126.63

OLD BUSINESS

- Tree grant update: the city has been approved for a grant but has not been informed of the amount of it at this time. Councilman Baird has a list of contacts he has made of local participation for the tree planting which is required by the DNR.
- Ordinance Chapter 151 regarding trees, our city attorney is making updates and it will be brought back to the council for review.

NEW BUSINESS

1. DOWNTOWN HOUSING / MERLIN BARTZ

Merlin Bartz presented to the council a letter of introduction that Mayor Tim O'Keefe will be proposing to the WCDA Board on behalf of the City of Manly. This is a request for special project funding for the development of Phase II on the building located at 112 E. Main Street. The council had previously approved this request at the December 16, 2024 council meeting. This development would include reopening the Rock Island Café and opening a music enrichment center on the first floor. Mr. Bartz is asking the mayor and council to sign a letter of introduction supporting the request from the WCDA.

2. RECYCLING ORDINANCE CHAPTER 107

Recycling Ordinance Chapter 107 was discussed regarding an increase from Waste Management. No action was taken at this time.

3. GWORKS CONTRACT

gWorks contract was discussed for 2026 as they will be requiring the city to go to the cloud. Motion by Tabbert to accept the gWorks quote with removal of the cemetery management module as we pursue other software options, seconded by Andera and approved unanimously.

4. FISCAL YEAR '26 BUDGET

Salary increases for employees were discussed. Councilman Tabbert presented the council spreadsheets with a proposed salary increase and updated benefits. No action taken at this time. A finance committee meeting will be held to discuss further.

5. UPDATES

Public Works Department submitted a request to take down six trees in Bosworth Park and two trees in Central Park. This would be done in-house by the PW Department and the stump grinding would need to be hired out. Motion by Heigel to approve the removal of eight trees, seconded by Baird and approved unanimously.

The meeting was adjourned at 7:46 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Wednesday, February 19, 2025. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Andera, Baird, Heigel and Tabbert. Absent: Aguilera. Motion by Heigel to approve the agenda, seconded by Andera and approved unanimously.

At this time the Public Forum was opened. No one spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held February 3, 2025, claims paid from February 4, 2025 through February 19, 2025, per Resolution 2012-07, claims to be paid from February 4, 2025 through February 19, 2025, Treasurer/Budget reports for January 2025, liquor license for Pioneer Town & Country Club, Inc. and liquor license for American Legion Post #110. Motion by Tabbert to approve the Consent Agenda, seconded by Baird and approved unanimously.

CLAIMS LIST

ALLIANT ENERGY	GAS & ELECTRIC	\$5,572.99
AFLAC	AFLAC AFTER-TAX	\$92.37
AGSOURCE	WATER TESTING	\$221.00
AMAZON	LITTLE LIBRARY GRANT	\$235.25
BAKER & TAYLOR-DEL	BOOKS/DVD	\$165.27
CULLIGAN WATER	TANK RENTAL	\$55.00
D&L EQUIPMENT	SUPPLIES	\$27.90
DELTA DENTAL	DENTAL INSURANCE	\$449.42
DEPT OF INSPECTIONS	POOL/FOOD LICENSE '25	\$150.00
EFTPS	FED/FICA TAX	\$3,343.77
ERIC FLEMING	WEB/MAINTENANCE FEB'25	\$30.00
FSB HRA	FLEX-MEDICAL	\$30.00
IA DEPT REVENUE	WET/JAN'25	\$1,325.63
IMFOA	MEMBER RENEWAL	\$50.00
LANDFILL OF NO IA	TONAGE FOR JAN'25	\$714.84
MARCO	PRINTER AGREEMENT	\$183.79
MENARDS	FAUCET FOR COMM CENTER	\$164.97
NEXT GENERATION TECH	MONTHLY SUPPORT FEB'25	\$388.80
NORTH CENTRAL INTERNATION	PIN VALVE	\$217.23
NORTHWOOD ANCHOR	PUBLICATIONS	\$417.87
ONSOLVE LLC	ONE CALL	\$90.00
SHORT ELLIOTT HENDRICKSON	ENGINEERING	\$925.00
US CELLULAR	CITY CELL PHONE	\$73.09
VISA	BOOKS/CRAFTS	\$1,092.94
WASTE MGMT	RECYCLING CHARGES	\$3,333.24
WCTA	PHONE/INTERNET	\$649.45
WORTH COUNTY ENGINEER	FUEL FOR JAN'25	\$572.72
	CLAIMS TOTAL	\$20,572.54

OLD BUSINESS

- No old business to discuss

NEW BUSINESS

1. NATURAL CONSERVATION & WILDLIFE AREAS PROPERTY TAX EXEMPTION

Motion by Tabbert to approve the yearly conservation program for soil erosion for property tax exemptions for Herum, LLC and Justin Kruger, seconded by Heagel and approved unanimously.

2. RESOLUTION 2025-08

A Resolution to provide for a notice of hearing March 17, 2025 at 7:00 p.m. on proposed plans, specifications, form of contract and estimate of cost for the Sanitary Sewer Collection System Phase I Improvements Project and the taking of bids therefore. Motion by Andera to approve Resolution 2025-08, seconded by Baird. Roll vote: all ayes

3. RESOLUTION 2025-09

Resolution 2025-09 to apply delinquent charges to property taxes. Motion by Heagel to approve Resolution 2025-09, seconded by Tabbert. Roll vote: all ayes

4. EMPLOYEE WAGES

Pay increases for employees were discussed for Fiscal Year 2026. Councilman Tabbert presented to the council a compensation statement for the employees which included wages, IPERS, insurance and HRA contributions. Motion by Tabbert to approve a pay increase of 4%, seconded by Heagel. Roll vote: all ayes

5. UPDATES

- Aquatic Center – moving forward with seeking a pool manager & employees
- Mayor O’Keefe has been in contact with Kruger Electric regarding lights on the monument at the cemetery and the caboose and light fixtures on the outside of city hall/community center building.
- Councilman Heagel commented on some snow plowing issues that need to be addressed
- Tablets for mayor and council was discussed
- Garbage collection regarding weight of bags and the bags being tied was discussed

The meeting was adjourned at 7:57 P.M.

Tim O’Keefe
Mayor

LuAnn Whitehurst
City Clerk