

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, April 1, 2024. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Tabbert. Motion by Baird to approve the agenda, seconded by Andera and approved unanimously.

At this time the Public Forum was opened. No one spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held March 18, 2024, claims paid from March 19, 2024 through April 1, 2024, per Resolution 2012-07, claims to be paid from March 19, 2024 through April 1, 2024 and liquor license for Moni Jo's, LLC (DBA Lucky Wife Wine Slushies). Motion by Heagel to approve the Consent Agenda, seconded by Tabbert. Ayes: Heagel, Tabbert & Andera Nays: Baird and Aguilera

CLAIMS LIST

AFLAC	AFLAC- PRE-TAX	\$66.11
AGSOURCE	WATER TESTING	\$92.00
C/G CO SHERIFF'S OFFICE	ABATEMENTS SERVED	\$63.68
CORE & MAIN	CURB STOP	\$212.00
DAKOTA SUPPLY GROUP	CURB BOX REPAIR	\$1,497.30
DELTA DENTAL	DENTAL INSURANCE	\$524.46
DEPT OF INSECTIONS	POOL/FOOD LICENSE '24	\$150.00
EFTPS	FED/FICA TAX	\$2,869.94
ERIC FLEMING	WEB MAINTENANCE/APRIL	\$30.00
ESRI	SOFTWARE RENEWAL	\$550.00
FSB HRA	FLEX-MEDICAL	\$20.00
IA ASSOCIATION MUNICIPAL	2024-25 WATER MEMBER DUES	\$810.00
IA INSURANCE DIVISION	'23 ANNUAL CEMETERY REPORT	\$21.00
IPERS	PROTECTIVE IPER	\$7,341.88
JOHANN'S TREE SERVICE	TREE REMOVAL	\$11,200.00
MANLY JUNCTION	PUBLICATIONS	\$229.93
MARC	BRAKE & PARTS CLEANER	\$152.75
MARCO	PRINTER AGREEMENT	\$172.01
MENARDS	SHOP SUPPLIES	\$40.31
ONSOLVE LLC	ONE CALL	\$180.00
PRINCIPAL FINANCIAL GROUP	LIFE INSURANCE	\$76.02
STATE WH	STATE TAXES	\$1,256.22
THE NORTHWAY CORPORATION	WELL #2 INSPECTION	\$5,850.00
US POST OFFICE	STAMPS	\$136.00
USA BLUE BOOK	SUPPLIES	\$255.15
VISA	TRAINING	\$845.64
WELLMARK	EMPLOYEE HEALTH INS	\$8,054.56
WORTH COUNTY REC	COPIES	<u>\$2.00</u>
	CLAIMS TOTAL	\$42,698.96

OLD BUSINESS

NEW BUSINESS

1. BUDGET FY 2025

Motion by Tabbert to approve the proposed budget for Fiscal Year 2025 and order Public Hearing to adopt the proposed budget for April 23, 2024 at 6:30 P.M., seconded by Andera and approved unanimously.

2. NOTICE OF PUBLIC HEARING / ACCEPTING PROPOSALS FOR SALE OF REAL PROPERTY

- At 7:07 P.M. Mayor O'Keefe announced this was the time and place for the Public Hearing inviting proposals for the sale of the lot at 140 E Walnut Street. Motion by Heigel to open the public hearing, seconded by Baird. City Clerk Whitehurst received one proposal from John Choate to purchase the lot. Motion by Andera to close the public hearing, seconded by Aguilera and approved unanimously. Mayor O'Keefe closed the Public Hearing at 7:08 P.M.
- Resolution 2024-05: a Resolution to accept the proposal from John Choate. Motion by Heigel to approve Resolution 2024-05, seconded by Tabbert. Roll vote: all ayes
- Resolution 2024-06: a Resolution to execute a Quit Claim Deed to John Choate. Motion by Heigel to approve Resolution 2024-06, seconded by Aguilera. Roll vote: all ayes

3. RESOLUTION 2024-07

A Resolution approving City Clerk Whitehurst to seek a tuition scholarship from the Iowa Municipal Professionals Institute to assist with the cost of clerk school. Motion by Baird to approve Resolution 2024-07, seconded by Aguilera. Roll vote: all ayes

4. UPDATES

- Mayor O'Keefe asked for an update on the tree trimming.
- WCDA grants will be announced on April 15, 2024

The meeting was adjourned at 7:12 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

City Hall Council Chambers
Manly, Iowa

Monday, April 1, 2024
6:15 P.M.

MINUTES
SPECIAL MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in the City Hall Council Chambers on Monday, April 1, 2024. The special meeting was called to order at 6:15 PM by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Tabbert.

Mayor O'Keefe asked for approval of the agenda. Motion by Heagel to approve the agenda, seconded by Andera and approved unanimously.

NEW BUSINESS

1. NOTICE OF PUBLIC HEARING

• **PROPOSED PROPERTY TAX LEVY**

At 6:17 P.M. Mayor O'Keefe announced this was the time and place for the Public Hearing for the proposed property tax levy for Fiscal Year 2025. Motion by Heagel to open the public hearing, seconded by Baird. Mayor O'Keefe asked City Clerk Whitehurst if there had been any objections and she stated none had been received either oral or written. Motion by Tabbert to close the public hearing, seconded by Andera and approved unanimously. Mayor O'Keefe closed the Public Hearing at 6:21 P.M.

• Motion by Tabbert to adopt the Proposed Property Tax Levy, seconded by Aguilera. Roll vote: all ayes

The meeting was adjourned at 6:24 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Tuesday, April 16, 2024. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Tabbert. Motion by Andera to approve the agenda, seconded by Tabbert and approved unanimously.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the special and regular meetings held April 1, 2024, claims paid from April 2, 2024 through April 16, 2024, per Resolution 2012-07, claims to be paid from April 2, 2024 through April 16, 2024, Treasurer/Budget reports for March 2024 and cigarette/tobacco license for Casey's General Store. Motion by Tabbert to approve the Consent Agenda, seconded by Heagel and approved unanimously.

CLAIMS LIST

AFLAC	AFLAC- PRE-TAX	\$66.11
AGSOURCE	WATER TESTING	\$92.00
ALLIANT ENERGY	GAS & ELECTRIC	\$4,447.42
AMAZON	OFFICE SUPPLIES	\$36.97
BAKER & TAYLOR-DEL	BOOKS	\$100.11
BARCO PRODUCTS LLC	SPEED BUMPS	\$1,116.29
BELAND TREE SERVICE LLC	TREE REMOVAL	\$6,762.50
BMC AGGREGATES	ROADSTONE	\$256.88
CEMSTONE	BLACK DIRT	\$684.09
CHRISTINE LUSCAVICH	CLEANING CITY HALL/COMM CENTER	\$80.00
CORE & MAIN	PARTS	\$212.00
CULLIGAN WATER	TANK RENTAL	\$55.00
DAKOTA SUPPLY GROUP	HYDRANT PAINT/WATER PARTS	\$937.19
EFTPS	FED/FICA TAX	\$3,047.98
FARRELL EQUIPMENT	CAULK FOR POOL DECK	\$565.86
FLOYD & LEONDARD	SERVICE ON WEED EATER & SAW	\$258.76
FSB HRA	FLEX-MEDICAL	\$20.00
HEARTLAND ASPH	COLD MIX	\$852.00
IA CODIFICATION	CODE UPDATES	\$1,500.00
IA DEPT REVENUE	WET/SALES TAX / MARCH '24	\$1,241.75
IA PRISON INDUS	STREET SIGNS	\$594.44
IA WORKFORCE	2024-1ST/QTR UNEMPLOYMENT	\$116.62
KELLY HARDWARE	PARTS	\$83.20
LANDFILL OF NO IA	TONAGE FOR MARCH '24	\$640.10
MANLY DEVELOPMENT	WCDA '24 DONATION	\$4,000.00
MANLY JUNCTION	PUBLICATIONS	\$583.98
NEXT GENERATION TECH	MONTHLY SUPPORT/APRIL'24	\$388.80
PRO HYDRO-TESTING	TESTING SCBA CYLINDERS	\$1,452.00
QUALITY PUMP & CONTROL	SEWER LIFT PUMP	\$318.50
REINDL REPAIR	TRAILER TIRES	\$240.00
SHORT ELLIOTT HENDRICKSON	LAGOON PROJECT	\$5,275.00
US CELLULAR	CITY CELL PHONE	\$82.04

USA BLUE BOOK	WATER TEST SUPPLIES	\$243.68
VISA	COMPUTERS/EASTER CANDY	\$1,067.22
WASTE MGMT	RECYCLING CHARGES	\$3,237.36
WCTA	PHONE/INTERNET	\$647.73
WORTH COUNTY ENGINEER	FUEL FOR MARCH '24	\$656.76
	CLAIMS TOTAL	\$41,960.34

OLD BUSINESS

- Officer Pals updated the Mayor and Council on abatements
- Councilman Heigel reported the city was awarded grants from the WCDA for the City Hall HVAC System and to refurbish the Park Gazebo/Bandshell

NEW BUSINESS

1. PUBLIC HEARING / EMS (Emergency Medical Services) DISTRICT

At 7:07 P.M. Mayor O'Keefe announced that this was the time and place for the Public Hearing for the proposed tax for EMS and create City of Manly EMS District. Motion by Heigel and seconded by Andera to open the Public Hearing. Mayor O'Keefe called for any oral objections, one citizen spoke, Mayor O'Keefe provided details in answer to questions from citizen. City Clerk Whitehurst informed Mayor O'Keefe and council members she had not received any written or oral objections. Mayor O'Keefe closed the Public Hearing at 7:10 P.M.

2. RESOLUTION 2024-08

A Resolution to create City of Manly EMS District and appoint engineering firm of Veenstra & Kimm, Mason City, IA to prepare the engineering report. Motion by Heigel to approve Resolution 2024-08, seconded by Aguilera. Roll vote: all ayes

3. SEH, INC. / RUSTIN LINGBEEK

Rustin Lingbeek, SEH, Inc., engineering firm updated the council regarding the cost of the Sanitary Sewer Collection System Phase 1 project which includes rehab of the collection system with the data we have at this time, relaying the gravity main to get the wastewater to flow to the fire station lift station, upgrading the lift station and put in new force main down to in front of the school. Motion by Heigel to proceed with the project, seconded by Aguilera and approved unanimously.

4. PAWS

Jill Grandon and Melanie Tilley informed the Mayor and Council about their new non-profit group PAWS (People for the Awareness and Welfare of Strays), focusing on trap/neuter/return of free roaming cats in Manly. They are a volunteer organization dedicated to helping reduce the stray cat population. Brochures will be available at city hall, police department and the library.

5. ATTORNEY CAMERON SPRECHER

City Attorney Sprecher answered questions from the Mayor and Council regarding coverage the city is receiving from the Worth County Sheriff's Office. Attorney Sprecher will draft a letter to request a meeting with the Worth County Supervisors regarding this issue. Councilman Baird inquired about the process to remove the old hotel and what legal actions must be followed. Also discussed were other dilapidated/abandon properties in town.

The meeting was adjourned at 8:11 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

City Hall Council Chambers
Manly, Iowa

Tuesday, April 23, 2024
6:30 P.M.

MINUTES

SPECIAL MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in special session in the City Hall Council Chambers on Tuesday, April 23, 2024. The special meeting was called to order at 6:30 P.M. by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird and Heagel Absent: Tabbert

Mayor O'Keefe asked for approval of the agenda. Motion by Baird to approve the agenda, seconded by Andera and approved unanimously.

NEW BUSINESS

1. NOTICE OF PUBLIC HEARING / ADOPTION OF BUDGET FOR FISCAL YEAR 2025

At 6:31 P.M., Mayor O'Keefe announced this was the time and place for the Public Hearing for the adoption of the final budget for Fiscal Year 2025. Motion by Heagel to open the Public Hearing and seconded by Aguilera. There were no verbal or written comments. Motion by Heagel to close the Public Hearing, seconded by Andera and approved unanimously. Mayor O'Keefe closed the Public Hearing at 6:51 P.M.

• **RESOLUTION 2024-09**

A Resolution approving the total property taxes for Fiscal Year 2025 with the tax levy set at 14.74268. Motion by Heagel to approve Resolution 2024-09, seconded by Baird. Roll vote: all ayes.

The meeting was adjourned at 6:53 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk