

City Hall Council Chambers
Manly, Iowa

March 18, 2024
7:00 P.M.

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, March 18, 2024. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Tabbert. Motion by Tabbert to approve the agenda, seconded by Andera and approved unanimously.

At this time the Public Forum was opened. One citizen spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held March 4, 2024, claims paid from March 5, 2024 through March 18, 2024, per Resolution 2012-07, claims to be paid from March 5, 2024 through March 18, 2024 and Treasurer/Budget Reports for February 2024. Motion by Tabbert to approve the Consent Agenda, seconded by Heagel and approved unanimously.

CLAIMS LIST

ALLIANT ENERGY	GAS & ELECTRIC	\$4,735.81
AMAZON	BOOKS/CLEANING SUPPLIES/INK	\$367.76
BAKER & TAYLOR-DEL	BOOKS	\$81.25
CAR QWEST	SHOP TOWELS	\$48.17
CULLIGAN WATER	WATER TANK	\$55.00
EFTPS	FED/FICA TAX	\$3,062.75
FSB HRA	TRANSFER TO HRA	\$20.00
GWORCS	BUDGET CONSULTING	\$1,900.00
JOHANN'S TREE SERVICE	TREE REMOVAL	\$11,450.00
KELLY HARDWARE	SUPPLIES	\$194.75
LANDFILL OF NO IA	TONAGE FOR FEB '24	\$670.44
MENARDS	LP TANK/KITCHEN FAUCET	\$326.92
MODERN MARKETING	CALENDARS	\$128.14
NEXT GENERATION TECH	MONTHLY SUPPORT/MARCH '24	\$388.80
REINDL REPAIR	GARBAGE TRUCK TIRE	\$201.75
SHORT ELLIOTT HENDRICKSON	LAGOON PROJECT	\$26,375.00
US CELLULAR	CITY CELL PHONE	\$82.04
VISA	STAMP/ILA ASSOCIATION	\$52.20
WASTE MGMT	RECYCLING CHARGES	\$3,237.36
WCTA	PHONE/INTERNET	\$637.59
WORTH COUNTY ENGINEER	FUEL FOR FEB '24	\$627.12
WORTH LUMBER CO., LLC	CEILING TILES	\$47.70
ZIMCO SUPPLY CO	TURF/SUDAS MIX	\$715.25
	CLAIMS TOTAL	\$55,405.80

OLD BUSINESS

1. Councilman Heigel verified that the dates we had previously set for Spring Clean Up are scheduled as planned.

NEW BUSINESS

1. RESOLUTION 2024-02

A Resolution approving and authorizing changes to the Visa Credit Card for the City of Manly. Motion by Heigel to approve Resolution 2024-02, seconded by Baird. Roll vote: all ayes

2. RESOLUTION 2024-03

A Resolution setting a Public Hearing fixing a date for receipt of proposals for the sale of real property in the City of Manly, Iowa and providing notice thereof. This property is locally known as 140 E Walnut Street. Any person interested in purchasing said real estate should submit a completed proposal to the City Clerk, Attn: Lot Proposal, Manly, Iowa no later than 2:00 P.M., local time, April 1, 2024. Motion by Baird to approve Resolution 2024-03, seconded by Heigel. Roll vote: all ayes
Motion by Andera to set a Public Hearing for the Invitation for Proposals for April 1, 2024 at 7:00 P.M., seconded by Aguilera and approved unanimously.

3. RESOLUTION 2024-04

A Resolution accepting Emergency Medical Services District Petitions. Motion by Heigel to approve Resolution 2024-04, seconded by Andera. Roll vote: all ayes
Motion by Heigel to set a Public Hearing to discuss proposed City of Manly EMS District for April 16, 2024 at 7:00 P.M., seconded by Tabbert and approved unanimously.

4. MANLY AMERICAN LEGION

Councilman Heigel informed the council about the outdoor pavilion the American Legion will be constructing on the westside of the current building. The Legion is asking for permission to put concrete in the city right away up to the sidewalk. Motion by Baird to grant the American Legion permission to extend the concrete up to the sidewalk, seconded by Aguilera and approved unanimously.

5. EMPLOYEE HANDBOOK

Council reviewed the section regarding scheduling vacations. City Clerk will create a Time Off Request Form to be completed by the employee requesting time off. Department heads will sign off on the form and forward it to City Clerk to be kept on file.

6. MANLY POLICE DEPARTMENT

Mayor O'Keefe asked Officer Pals to submit his work schedule to City Hall and to turn in a monthly activity report.

7. UPDATES

- Office Pals updated the council on abatements.
- Councilman Baird discussed the building at 115 S Broadway St.
- Councilman Andera notified the council the 28E Agreement with the Manly Volunteer Fire Fighter's Association was notarized at their last meeting
- City Clerk reported they had Worth County Public Health come in and teach a class on "Stop the Bleed"

The meeting was adjourned at 8:03 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk