

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, February 5, 2024. The meeting was called to order at 7:00 P.M. by Mayor Pro Tem Andera. Council Members present: Baird, Heagel and Tabbert. Absent: Aguilera Motion by Tabbert to approve the agenda, seconded by Heagel and approved unanimously.

At this time the Public Forum was opened. No one spoke. Public Forum was closed.

Mayor Pro Tem Andera asked for approval of the Consent Agenda: Minutes of the regular meeting held January 16, 2024, special meeting/workshop held January 22, 2024, claims paid from January 17, 2024 through February 5, 2024, per Resolution 2012-07, claims to be paid from January 17, 2024 through February 5, 2024 and Employee Wage Report for 2023. Motion by Heagel to approve the Consent Agenda, seconded by Baird and approved unanimously.

CLAIMS LIST

IPERS	PROTECTIVE IPER	\$5,881.17
STATE WH	STATE TAX	\$1,248.59
ALLIANT ENERGY	GAS & ELECTRIC	\$257.39
D&L EQUIPMENT	FLOW HYDRO HOSE	\$205.17
IA ASSOCIATION MUNICIPAL	SAFETY TRAINING/JAN.-MARCH '24	\$1,492.39
IA ONE CALL	LOCATES	\$36.90
LANDFILL OF NO IA	LANDFILL TONAGE FOR DEC	\$708.55
MUNICIPAL SUPPLY	WATER METERS	\$13,994.58
REINDL REPAIR	STERLING TRUCK REPAIR	\$4,136.03
US POST OFFICE	UTILITY POSTAGE	\$798.00
WASTE MGMT	RECYCLING CHARGES	\$3,302.10
WELLMARK	EMPLOYEE HEALTH INS	\$7,212.13
ELECTRONIC ENGINE	RADIO FOR JOHN DEERE	\$1,113.37
CAR QWEST	OIL CHANGE	\$106.49
MANLY JUNCTION	PUBLICATIONS	\$270.01
MERCY CLINICS	EMS MEDS	\$246.56
LARRY ELWOOD CONSTRUCTION	FLOW TRUCK	\$699.57
WCTA	TELEPHONE/INTERNET	\$635.47
FLOYD & LEONDARD	SPARK PLUGS	\$51.66
USA BLUE BOOK	WATER PLANT	\$922.43
EFTPS	FED/FICA TAX	\$7,275.58
IA DEPT REVENUE	WET/JAN '24	\$1,218.60
AFLAC	AFLAC- PRE-TAX	\$132.22
DELTA DENTAL	DENTAL INSURANCE	\$432.02
MARCO	PRINTER AGREEMENT	\$172.01
WAGWORKS	HRA	\$556.83
FSB HRA	TRANSFER TO HRA	\$40.00
VISA	GO DADDY/OFFICE SUPPLIES	\$307.90
MC TILE & MARBLE	COMMUNITY CENTER FLOORING	\$2,234.29

ROCK CENTRAL LLC	WATER/SEWER REPAIRS	\$3,966.50
KELLY HARDWARE	MISC. PARTS	\$70.25
NEXT GENERATION TECH	MONTHLY SUPPORT/JAN	\$388.80
CULLIGAN WATER	WATER TANK	\$55.00
DAKOTA SUPPLY GROUP	METER SUPPLIES	\$808.02
CORE & MAIN	SEWER REPAIR/BASEBALL DIAMOND	\$984.00
CIT SEWER SOLUTIONS	CLEANING & TELEVISIONING	<u>\$26,104.05</u>
	CLAIMS TOTAL	\$88,064.63

2023 EMPLOYEE WAGE REPORT

MARK A MARTIE	\$2,895.54	JOSHUA HILL	\$992.77
LONNIE HILLMAN	\$75,207.85	BLAIR BRUNSVOLD	\$722.93
AARON J STONE	\$869.86	DAN COE	\$744.59
ALEX G MAIERS	\$628.16	DYLAN COYLE	\$397.12
TODD ULVE	\$60,790.76	MARCUS J PAULUS	\$454.88
MARK R JOHNSON	\$26,429.42	RACHEL M COAN	\$108.32
HUNTER H HILLMAN	\$3,862.50	STEPHEN J ROGERS	\$1,101.98
ALAN P MYLI	\$320.00	JAYDEN R SCHADE	\$125.90
AARON L PALS	\$102,988.69	JESSE D BENSON	\$2,290.50
CAMERON M SPRECHER	\$5,565.04	JADA M BEACH	\$367.90
DEE A DUNBAR	\$56,871.72	NOAH W O' CONNELL	\$3,238.00
LUANN M WHITEHURST	\$50,229.38	EMMA K NACHAZEL	\$2,097.50
JESSICA L BROWN	\$27,601.82	JOSSLYN E DEAL	\$1,290.10
TIM O'KEEFE	\$3,775.00	CHRISTINE M LUSCAVICH	\$5,700.07
PETER W ANDERA	\$1,400.00	DOMINICK L KAINZ	\$432.40
TROY TABBERT	\$1,300.00	CASON A BEDWELL	\$942.36
RICHARD BAIRD	\$1,475.00	EMMYLIA D MOLSTAD	\$430.81
TIFFANY A CLARK	\$1,038.76	GABRIEL L JOHNSON	\$577.68
CONNIE S MORETZ	\$20,747.70	ZAILA J DAHLSTROM	\$545.80
SANDRA J AVES	\$3,038.12	MASON R ANDERSON	\$592.55
RACHEL D BALLANCE	\$3,037.44	SAYLOR G TREBIL	\$746.80
WILLIAM T HILLSON	\$8,865.60	LEILA A GRISWOLD	\$363.88
KATHERINE L YOUNG	\$893.93	CHARLENE L PRAZAK	\$795.30
SCOTT A HEAGEL	\$1,200.00	LOGAN L KAUFFMAN	\$646.64
RICK AGUILERA	\$1,225.00	SIERRA G RASMUSSEN	\$662.52
CONNOR M SMITH	\$917.87	LEAH J O'CONNELL	\$4,939.78
BOB RUSH	\$2,635.72	MADISON K BEYER	\$1,977.92
ADAM MAHLSTEDT	\$1,501.78	JAZMYN T SELLERS	<u>\$1,108.47</u>
KATELAND DANGER	\$191.33	GROSS WAGES TOTAL	\$501,899.46

OLD BUSINESS

1. Councilman Heagel received an email from the Secretary of States office regarding information on the voting for the EMS tax district.

NEW BUSINESS

1. FISCAL YEAR '25 BUDGET

Salary increases for employees was discussed. Councilman Tabbert presented the council spreadsheets with a proposed salary increase and updated benefits. Motion by Baird to use the preliminary numbers presented and come back with updated budget worksheets, seconded by Heagel and approved unanimously. A special budget workshop will be held with the department heads and finance committee the following week currently scheduled for February 12, 2024 at 6:30 P.M.

2. AQUATIC CENTER

Discussion was held regarding hiring a pool manager. Motion by Heagel to discuss pool manager wage at special budget workshop, seconded by Andera and approved unanimously. Applications for pool employees will be distributed at school and an ad placed on the city and aquatic center websites.

The meeting was adjourned at 7:31 P.M.

Pete Andera
Mayor Pro Tem

LuAnn Whitehurst
City Clerk

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Tuesday, February 20, 2024. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Andera, Baird, Heagel and Tabbert. Absent: Aguilera Motion by Andera to approve the agenda, seconded by Heagel and approved unanimously.

At this time the Public Forum was opened. One citizen spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held February 5, 2024, claims paid from February 6, 2024 through February 20, 2024, per Resolution 2012-07, claims to be paid from February 6, 2024 through February 20, 2024, Treasurer/Budget Reports for January, 2024 and Pioneer Town & Country Club liquor license. Motion by Tabbert to approve the Consent Agenda, seconded by Baird and approved unanimously.

CLAIMS LIST

AARON PALS	CAR WASHES	\$34.00
ADAM MAHLSTEDT	EMT-TESTING, BOOKS	\$430.76
AFLAC	AFLAC- PRE-TAX	\$66.11
AGSOURCE	WATER TESTING	\$171.00
ALLIANT ENERGY	GAS & ELECTRIC	\$5,148.72
AMAZON	BOOKS	\$219.12
BAKER & TAYLOR-DEL	BOOKS	\$79.21
BELAND TREE SERVICE LLC	CEMETERY TREES	\$12,475.00
CAR QWEST	SHOP SUPPLIES CLEANING CITY HALL/COMM CENTER	\$1,093.68
CHRISTINE LUSCAVICH		\$191.25
CONSUMER REPORTS	MAGAZINE RENEWAL	\$32.10
CORE & MAIN	GLOVES	\$202.50
CULLIGAN WATER	WATER TANK	\$55.00
DAKOTA SUPPLY GROUP	BRACKETS	\$152.76
DAN COE	EMS TRAINING	\$80.00
EFTPS	FED/FICA TAX	\$3,215.27
ERIC FLEMING	WEB MANINTENANCE/FEB	\$30.00
FASTENAL COMPANY	LOCKOUT/TAGOUT KIT	\$223.29
FLOYD & LEONDARD	TREE CUTTING SUPPLIES	\$283.08
FSB HRA	TRANSFER TO HRA	\$20.00
GC DISTRIBUTING	LANDFILL BAGS 31BLUE/22YELLOW	\$3,338.50
GRAFTON WELDING	SNOW PLOW	\$125.00
GWORKS	SOFTWARE MAINTENANCE	\$970.00
HUBER SUPPLY	FREEZE KIT	\$22.00
IA ONE CALL	EMAIL LOCATES	\$23.50
IPERS	PROTECTIVE IPER	\$5,227.53
JOE'S COLLISION	RED TRUCK REPAIR	\$370.23
JT HOGEN	TREE REMOVAL	\$500.00

KRUGER ELECTRIC	PARK LIGHTING	\$911.40
LANDFILL OF NO IA	ANNUAL MEMBERSHIP DUES	\$2,471.12
LARSON PLUMBING	FURNACE CHECK	\$115.84
MANLY JUNCTION	PUBLICATIONS	\$232.25
MARC	GLASS CLEANER	\$136.65
MARCO	PRINTER AGREEMENT	\$172.01
MK SERVICE & REPAIR	HAND CLEANER	\$64.00
MUNICIPAL SUPPLY	SAAS & SA ANNUAL FEE	\$6,860.39
NEXT GENERATION TECH	MONTHLY SUPPORT/FEB '24	\$388.80
SHORT ELLIOTT HENDRICKSON	LAGOON PROJECT	\$47,862.50
STATE WH	STATE TAXES	\$1,005.82
SWANK MOVIE LICENSING USA	MOVIE LICENSE	\$280.00
TENOLD OLSON	BONDS SERETY RENEW POLICY	\$100.00
US CELLULAR	CITY CELL PHONE	\$82.50
USA BLUE BOOK	WATER TESTING	\$621.84
VAN WALL EQUIPMENT	TRACTOR BUCKET	\$403.53
VISA	COMPUTER & PRINTER	\$1,394.11
WASTE MGMT	RECYCLING CHARGES	\$3,237.36
WCTA	PHONE/INTERNET	\$637.59
WELLMARK	ANNUAL FSA/HRA PROCESSING FEE	\$297.00
WORTH COUNTY ENGINEER	FUEL FOR JAN '24	\$1,011.14
ZIEGLER INC	DUMP TRUCK REPAIR	<u>\$1,271.34</u>
	CLAIMS TOTAL	\$104,336.80

OLD BUSINESS

1. Councilman Heagel asked for an update on the property at 140 E Walnut St

NEW BUSINESS

1. AQUATIC CENTER

- Salaries for Aquatic Center employees were discussed. Motion by Heagel to approve the salary for the manager at \$8,500.00 for the season, head lifeguards \$12.00/hour, returning/pre-certified lifeguards \$11.50/hour, new lifeguards \$11.00/hour, counter workers \$7.25/hour, seconded by Andera and approved unanimously.
- Motion by Heagel to approve Christine Lusavich as pool manager for the 2024 season, seconded by Baird and approved unanimously.
- Admission prices were discussed for the 2024 season. Motion by Baird for the prices to remain the same as the previous year, seconded by Heagel and approved unanimously.

2. BUDGET FY '25

Motion by Tabbert to approve the proposed tax rate levy, seconded by Andera and approved unanimously.

3. EMPLOYEE HANDBOOK

Amendment to the Employee Handbook was discussed regarding carryover of vacation hours along with payout of vacation hours. Motion by Tabbert to amend the Employee Handbook addressing carryover of vacation hours and payout of vacation hours, seconded by Baird as follows:

All vacation must be taken in the year following the year in which it is earned: except, that the City will allow 40 hours of carryover for vacation earned. No payout of vacation hours will be allowed. If you do not use your vacation in the previously described manner, it is forfeited and unpaid.

Ayes: Andera, Baird and Tabbert. Nays: Heagel

4. MANLY DEVELOPMENT GROUP

Discussed were electrical updates at Central Park for RR Ag Days. A bid was presented from Krueger Electric in the amount of \$2,250.00 for outside electrical service at the gazebo. Motion by Heagel to upgrade the electrical service at the gazebo and transfer from LOST Building and Grounds, seconded by Tabbert and approved unanimously.

5. RESOLUTION 2024-01

Motion by Andera to postpone Resolution 2024-01 until next council meeting due to we have not received a copy of the 28E Agreement at the time of the meeting, seconded by Heagel and approved unanimously.

6. UPDATES

Mayor O'Keefe updated the council on the timeline for the vote to approve EMS tax

The meeting was adjourned at 8:07 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk