

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Tuesday, January 2, 2024. The meeting was called to order at 7:00 P.M. by Mayor O’Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Tabbert. Motion by Andera to approve the agenda, seconded by Aguilera and approved unanimously. *At this time the Public Forum was opened. A few citizens spoke. Public Forum was closed.* Mayor O’Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held December 18, 2023, claims paid from December 19, 2023 through January 2, 2024, per Resolution 2012-07, claims paid from December 19, 2023 through January 2, 2024. Motion by Heagel to approve the Consent Agenda, seconded by Baird and approved unanimously.

CLAIMS LIST

IPERS	IPERS	\$6,112.81
STATE WH	STATE TAXES	\$1,243.76
WHKS & CO.	LAGOON PROJECT	\$75,360.00
HEARTLAND ASPH	STREET MAINT	\$38,966.00
LANDFILL OF NO IA	LANDFILL TONAGE FOR NOV	\$712.99
MENARDS	805 HITCH	\$51.56
MUNICIPAL SUPPLY	WATER METERS	\$12,783.22
REINDL REPAIR	GARBAGE TRUCK TIRE	\$244.25
WASTE MGMT	RECYCLING CHARGES	\$3,267.14
WELLMARK	EMPLOYEE HEALTH INS	\$7,212.13
WORTH COUNTY ENGINEER	FUEL FOR NOV	\$829.80
WORTH COUNTY REC	DEV. AGREEMENT DOCUMENTS	\$10.00
WORTH COUNTY TREASURER	FOSTER BROS	\$909.96
MANLY JUNCTION	PUBLICATIONS	\$402.76
WORTH COUNTY AUDITOR	ELECTION	\$1,701.73
FIRST SECURITY	SAFE DEPOSIT BOX PAYMENT	\$50.00
ACCO	LIQUID CHLOR/FUEL CHARGE	\$835.50
EFTPS	FED/FICA TAX	\$4,080.96
PRINCIPAL FINANCIAL GROUP	LIFE INSURANCE	\$120.36
AFLAC	AFLAC- PRE-TAX	\$76.90
DELTA DENTAL	DENTAL INSURANCE	\$478.24
MARCO	PRINTER AGREEMENT	\$172.01
FSB HRA	FLEX-MEDICAL	\$60.00
VISA	CHRISTMAS CRAFTS/TREE	\$350.20
CLEAR LAKE SANITARY DIST	LAB TEST	\$37.20
KELLY HARDWARE	WATER MAINT	\$15.78
EUROFINS	SEWER TESTING	\$298.00
NEXT GENERATION TECH	MONTHLY SUPPORT/DEC	\$388.80
CORE & MAIN	WATER MAINT	\$640.00
BOILER & PRESSURE INSP	BOILER INSPECTION	\$40.00
	CLAIMS TOTAL	\$157,452.06

NEW BUSINESS

1. SEH, INC. / RUSTIN LINGBEEK

Rustin Lingbeek, SEH Engineering firm presented the City Council to amend the Engineering Services Agreement dated November 6, 2023, which is currently in place. This amendment increases the Professional Services fee for this project. The proposed fee is to account for the planning and design of updating the fire station lift station and force main, along with updating two blocks of gravity sewer main. Motion by Heagel to accept the amended Engineering Services Agreement, seconded by Agilera. Ayes: Aguilera, Andera, Heagel and Baird. Nay: Tabbert

Rustin proposed a workshop session with the City Council and Public Works Department. Special meeting workshop has been tentatively scheduled for January 22, 2024 at 7:00 P.M.

2. DOWNTOWN GRANT

Merlin Bartz and a representative from Henkel Construction updated the council regarding the Rock Island Apartments project. They asked to close a portion of the north side of E. Main Street and no parking on the south side of E. Main Street for the traffic to flow through while they remove the old roof and set the new trusses. There will be a flag person on hand to close the street while the crane is having to swing over the street to put material in the dumpster. Merlin will submit a street closure form when he knows a specific timeframe Henkel Construction will begin with this portion of the project. The proposal was approved by Mayor O'Keefe. Merlin invited the Mayor and Council to his next meeting on January 10, 2024 at 9:00 A.M. onsite to come and see the progress of the project.

3. UPDATES

- Mayor O'Keefe stated committees will stay the same as last year
- Mayor O'Keefe appointed Council Member Andera as Mayor Pro Tem
- Mayor O'Keefe reappointed Council Member Baird to the Landfill Board
- Ambulance Meeting on January 9, 2024 at 6:30 P.M. in the Manly Community Center
- Effective immediately, all grants that effect property owned by the city will require council approval before submittal
- Council Member Baird has acquired bids for a sidewalk
- Follow up with getting the Ordinance book updated

The meeting was adjourned at 7:46 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

City Hall Council Chambers
Manly, Iowa

Thursday, January 11, 2024
6:30 P.M.

MINUTES
SPECIAL WORKSHOP MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in a special workshop meeting Thursday, January 11, 2024 in the Manly Community Center. The meeting was called to order at 6:30 P.M. by Mayor O'Keefe. Council Members present: Andera, Baird, and Heagel. Tabbert arrived at 6:44 P.M. Absent: Aguilera. Also in attendance were representatives of the townships, cities and Worth County Supervisors.

Mayor O'Keefe asked for approval of the agenda. Motion by Baird to approve the agenda, seconded by Andera and approved unanimously.

NEW BUSINESS

1. WORKSHOP

A workshop meeting was held to discuss providing an ambulance service to southern and western Worth County. Petitions are circulating asking residents of several townships and cities in Worth County for their support in the formation of EMS districts that would allow for a levy to pay to cover ambulance services. Emergency Medical Services (EMS) are not essential in the State of Iowa, therefore, there is no guarantee that ambulance coverage will continue if the providers requests for funds are not met. They will be petitioning for additional tax dollars to be brought to an election, to contract with transport ambulance services. The election needs 60% voter approval from the taxpayers within the district. The Iowa Code allows EMS districts to tax up to \$1.00 per \$1,000.00 of taxable valuation on residential and ag residential dwellings. This does not include agricultural land. If this tax does not pass, an ambulance is not required to come and provide service.

The meeting was adjourned at 7:14 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Tuesday, January 16, 2024. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Tabbert. Motion by Andera to approve the agenda, seconded by Heagel and approved unanimously.

At this time the Public Forum was opened. No one spoke. Public Forum was closed.

Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held January 2, 2024 and special meeting held January 11, 2024, claims paid from January 3, 2024 through January 16, 2024, per Resolution 2012-07, claims to be paid from January 3, 2024 through January 16, 2024, Treasurer/Budget Reports from December 2023 and liquor license for the American Legion. Motion by Heagel to approve the Consent Agenda, seconded by Baird and approved unanimously.

CLAIMS LIST

ALLIANT ENERGY	GAS & ELECTRIC	\$4,553.49
D&L EQUIPMENT	PARTS	\$211.53
MARC	SHOP SUPPLIES	\$376.14
US CELLULAR	CITY CELL PHONE	\$87.48
IA WORKFORCE	2023-QTR UNEMPLOYMENT	\$29.24
MENARDS	TIC CHARGER, BATTERIES	\$266.48
MUNICIPAL SUPPLY	WATER METERS	\$34,885.85
WORTH COUNTY ENGINEER	FUEL FOR DEC	\$770.12
BAKER & TAYLOR-DEL	BOOKS	\$130.12
AMAZON	BOOK/CHAIR	\$341.64
QUALITY PUMP & CONTROL	LIFT STATION/TRUCK SUPPLIES	\$363.50
AUSTIN	MINUTE BOOK	\$303.12
AGSOURCE	WATER TESTING	\$92.00
EFTPS	FED/FICA TAX	\$4,743.11
INTERSTATE BATTERY	BATTERIES	\$79.05
IA DEPT REVENUE	WET/DEC '23	\$1,224.68
AFLAC	AFLAC- PRE-TAX	\$76.90
LINAHON ELECTRIC INC	GFCI BY TRAIN-XMAS LIGHTS	\$292.00
MASON CITY TIRE	TIRE REPAIR	\$195.64
FSB HRA	TRANSFER TO HRA	\$20.00
LINDA MCCANN	BOOKS	\$50.00
ROCK CENTRAL LLC	CURB BOX REPAIR	\$1,915.00
ONE CALL NOW	EMAIL LOCATES	\$36.90
EUROFINS	SEWER TESTING	\$298.00
DAKOTA SUPPLY GROUP	WATER MAINT	\$1,964.42
ADAMS PLUMBING	LIFT STATION @ FIRE STATION	\$253.46
SHORT ELLIOTT HENDRICKSON	LAGOON PROJECT	\$15,437.50
CORE & MAIN	WATER SUPPLIES	\$583.37
URSIDAE MECHANICAL	THERMOSTAT/HEATER MAINT	\$480.64
	CLAIMS TOTAL	\$70,061.38

OLD BUSINESS

1. Updates from Chief Pals regarding abatements
2. WCDA sidewalk grant application discussed.
3. Update on ordinances, they will be discussed at the Special Meeting/ Workshop on January 22, 2024
4. EMS/Ambulance Service petitions need to begin going door to door obtaining signatures on the petitions. A public meeting will be held January 25, 2024 at 7:00 P.M. in the Manly Community Center for citizens to attend.

NEW BUSINESS

1. VIAFIELD / STEVE BODENSTEINER

Steve Bodensteiner and Ron Balek discussed with the council a proposal to install a Solar PV System on the 7.7 acres Viafield bought along North Grant Street. This system would provide electricity for their grain facility and the piles to the north to offset their current electricity bill. They are asking for the city to consider giving them some tax increment financing or tax rebates on the project. More information will be provided to the city as they receive it.

2. WATER RATES / ORDINANCE 92.02

On or before February 2nd of each year the City Clerk may recommend to the City Council to adjust water rates. Motion by Andera to leave the water rates the same, seconded by Baird and approved unanimously.

The meeting was adjourned at 8:02 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk

City Hall Council Chambers
Manly, Iowa

Monday, January 22, 2024
7:00 P.M.

MINUTES

SPECIAL MEETING/WORKSHOP OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in the City Hall Council Chambers on Monday, January 22, 2024. The special meeting was called to order at 7:00 PM by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Tabbert. Also in attendance was Rustin Lingbeek, SEH, Inc. and Lonnie Hillman, Public Works Director.

Mayor O'Keefe asked for approval of the agenda. Motion by Andera to approve the agenda, seconded by Tabbert and approved unanimously.

NEW BUSINESS

1. ORDINANCES

Council reviewed several ordinances to be updated. Motion by Baird to accept the changes to the ordinances discussed, seconded by Tabbert and approved unanimously. A draft form with the changes to the ordinances will be presented to the council to be passed at a later date.

2. WCDA GRANTS

Addressed were grant applications to be submitted to the WCDA. Motion by Andera to submit three grants for the City of Manly to the WCDA, seconded by Aguilera and approved unanimously.

3. SEH, INC. / RUSTIN LINGBEEK

Rustin Lingbeek, SEH, Inc., engineering firm held a workshop with the Mayor and Council to come up with ideas for Capital Improvement Plans. Several suggestions were brought to the table and prioritized by importance as to what they would like to see as a road map for the city. A foundation for a CIP plan has been set and will be discussed further in the future.

The meeting was adjourned at 9:13 P.M.

Tim O'Keefe
Mayor

LuAnn Whitehurst
City Clerk