

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session at City Hall Council Chambers on Monday, May 1, 2023. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Andera, Aguilera, Baird, Heagel and Tabbert. Also in attendance were several citizens.

Mayor O'Keefe asked for approval of the agenda. Motion by Tabbert to approve the agenda, second by Andera and approved unanimously. Mayor O'Keefe asked for approval the Consent Agenda, including minutes for the regular meeting of May 1, 2023 and minutes of the special meeting of April 20, 2023, claims paid per Resolution 2012-07, claims to be paid from April 18, 2023 through May 1, 2023 from March 3, 2023 through March 16, 2023 and liquor license for American Legion amendment. Council Member Tabbert mentioned minutes to be amended for the meeting of April 17, 2022. It was noted the corrected amount is \$451,000. Motion by Heagel to approve the Consent Agenda and amending the minutes of April 17, 2023, seconded by Baird and approved unanimously.

CLAIMS REPORT

IPERS	PROTECTIVE IPER	\$	4,975.30
STATE WH	STATE TAXES	\$	924.46
US POST OFFICE	UTILITY POSTAGE	\$	600.00
WELLMARK	EMPLOYEE HEALTH INS	\$	6,065.62
STOREY KENWORTH	ENVELOPES	\$	130.70
EFTPS	FED/FICA TAX	\$	3,518.64
IA INSURANCE DIVISION	ANNUAL CEMETERY REPORT FEE	\$	21.00
PRINCIPAL FINANCIAL	LIFE INSURANCE	\$	50.54
AFLAC	AFLAC- PRE-TAX	\$	129.42
DELTA DENTAL	DENTAL INSURANCE	\$	423.42
MARCO	PRINTER AGREEMENT	\$	161.78
WAGeworks	HRA	\$	164.61
FSB HRA	FLEX-MEDICAL	\$	60.00
VISA	GO DADDY/FOOD TRAINING	\$	257.84
GWORks	COA CONVERSION	\$	751.75
	CLAIMS TOTAL	\$	18,235.08

NEW BUSINESS

1. IOWA NORTHERN RAILROAD

Brad Sabin informed the Council on expansions of the terminal and safety measures in force.

2. FIRE DEPARTMENT

Fire Chief Rush updated the council department stats and informed them of two doors that require replacement. Motion by Heagel to approve payment for new doors at the Fire Department from LOST Funds, Building and Grounds, second by Aguilera and approved unanimously. A Resolution will be available at the next meeting.

3. ORDINANCE 01-2023

An Ordinance increasing sewer rates, beginning July 1, 2023, and a second increase beginning July 1, 2024. Motion by Heagel to approve the first reading of Ordinance 01-2023, second by Aguilera. Roll vote all Ayes.

4. RESOLUTION 2023-03

A Resolution applying delinquent utility bills to property tax. Motion by Heagel to approve Resolution 2023-03, seconded by Aguilera. Roll vote: all Ayes.

5. CEMETERY CERTIFICATE OF DEPOSIT

This is a restricted maintenance fund with specific uses from the Iowa Insurance Division during a previous audit. Motion by Heagel to approve this fund be kept separate under the Cemetery Fund, second by Andera and approved unanimously.

6. UPDATES

The meeting was adjourned at 8:07 P.M.

Tim O'Keefe
Mayor

Dee Dunbar
City Clerk/Treasurer

City Hall Council Chambers
Manly, Iowa
P.M.

May 10, 2023
7:00

CITY COUNCIL MINUTES
SPECIAL MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in special session in City Hall Council Chambers on Wednesday, May 10, 2023. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Andera, Baird & Heagel. Absent: Aguilera and Tabbert. Motion by Heagel to approve the agenda, seconded by Andera and approved unanimously.

NEW BUSINESS

1. BUDGET AMENDMENT FISCAL YEAR 2023

The budget amendment is a process cities are required to follow to obtain the authority to expend funds not previously anticipated under the original budget or subsequent amendments. Budget amendments are expenditure driven; cities are not required to file an amendment if they receive additional revenues.

Explanation of Changes: WCDA Grants revenues & expenses including the following departments: Fire, Library, Community Center and Cemetery. The sale of equipment. ARPA grant & expenses, TIF Engineering project, Aquatic Center repairs underestimated. Property & Liability Insurance increased and consulting fees due to State requirements. The council discussed the explanation of changes for this proposed amendment.

Motion by Heagel to approve to set the time and place for the Public Hearing for the proposed amendment on May 30, 2023, at 7:00 P.M. at City Hall Council Chambers, seconded by Baird and approved unanimously.

The meeting adjourned at 7:55 P

Tim O'Keefe
Mayor

Dee Dunbar
City Clerk/Treasurer

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session at the City Hall Council Chambers on May 15, 2023. The meeting was called to order at 7:00 PM by Mayor O'Keefe. Council Members present: Andera, Baird and Heagel. Absent: Aguilera and Tabbert. Motion by Andera to approve the agenda, seconded by Heagel and approved unanimously.

The PUBLIC FORUM WAS OPENED: One citizen spoke.

Approval of Consent Agenda. These are routine items and will be enacted by one motion with separate discussion unless a request is made prior to the time council votes on the motion.

Approval of minutes for the regular meeting of May 1, 2023 and special meeting of May 10, 2023, approval of claims paid from May 2, 2023 through May 15, 2023, claims to be paid from May 2, 2023 through May 15, 2023, Approval of Treasurer and Budget Reports through April 2023 and approval of Cigarette Permit for Caseys.

Claims List

ALLIANT ENERGY	GAS & ELECTRIC	\$5,077.31
ERIC FLEMING	WEB MAINTENANCE/MAY	\$30.00
MARC	PESETICIDES	\$571.55
IA MUNICIPAL UTIL	SAFETY TRAINING/APRIL-JUNE	\$1,434.91
US CELLULAR	CITY CELL PHONE	\$81.17
MENARDS	SUPPLIES	\$673.91
STAPLES	OFFICE SUPPLIES	\$165.35
US POST OFFICE	2-ROLLS OF POSTAGE STAMPS	\$126.00
WORTH COUNTY ENGINEER	FUEL	\$184.38
ZIEGLER INC	GROMMET	\$28.91
IMFOA	MEMBERSHIP DUES	\$50.00
IA CODIFICATION	UPDATES	\$1,000.00
AMAZON	BOOKS	\$245.44
AARON PALS	CAR WASH	\$16.00
FASTENAL COMPANY	SAW BLADES/EYE SLING	\$222.18
QUALITY	LIFT STATE PUM/TRUCK	\$546.00
GLOBE GAZETTE	PAPER	\$537.89
AGSOURCE	WATER TESTING	\$92.00
EFTPS	FED/FICA TAX	\$3,428.43
IA DEPT REVENUE	WET/APRIL '23	\$1,221.85
AFLAC	AFLAC- PRE-TAX	\$129.42
FSB HRA	FLEX-MEDICAL	\$60.00
BELAND TREE SERVICE LLC	CITY WIDE TRIMMING	\$5,165.00
CHRISTINE LUSCAVICH	MILEAGE	\$57.64
WORKSPACE	HUTCH	\$902.63
RIVER CITY DOOR COMPANY	DOOR OPENER REPAIR	\$175.48
	CLAIMS TOTAL	\$22,223.45

NEW BUSINESS

1. WHKS – LAGOON UPDATE

Scott Sweet spoke to the council with updates about the status of the Lagoon Project. The new contracts split this one project into two projects. Wastewater Treatment Facility Improvements (Lagoon Project) and Golf Course Sanitary Sewer Interceptor. This includes the current Lagoon Project and updates to the Golf Course area. No action taken as the contracts will be sent to the city attorney before signing.

2. ORDINANCE 01-2023

This is the second reading of ORDINANCE 01-2023 increasing sewer rates July 1, 2023 and July 1, 2024. As clarified in the minutes of April 3, 2023 meeting, the sewer rates will be increasing beginning July 1, 2023. To keep the rate covenants of the SRF loan, another increase is expected on July 1, 2024. Heidi Kuhl, Northland Securities has been working with the city about financing of the proposed plan for the Lagoon Project at \$4,000,000.00. Motion by Heagel to approve the second reading of Ordinance 01-2023, seconded by Baird. Roll vote: all Ayes. The increase in sewer rates begins July 1, 2023 as follows: Base rate increases to \$24.25 and rate per thousand increases to \$8.65. An increase effective on July 1, 2024, with base rate and rate per thousand to increase.

3. UPDATES

The meeting adjourned at 7:35.

Tim O'Keefe
Mayor

Dee Dunbar
City Clerk/Treasurer

City Hall Council Chambers
Manly, Iowa

May 24, 2023
7:00 P.M.

MINUTES

SPECIAL WORKSHOP MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in a special workshop meeting Wednesday, May 24, 2023. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Andera, Baird, Heigel, Tabbert and Aguilera. Motion by Andera to approve the agenda, second by Tabbert and approved unanimously. Also in attendance were representatives of the townships and cities, Worth County Supervisors.

Following the defeat of the vote for a county wide EMS or ambulance taxation last November, several developments have occurred leaving portions of the county unsure of who and how ambulance coverage will be provided. One area in question includes a portion of Danville Township and the entirety of Lincoln and Union townships, as well as the cities of Grafton, Kensett and Manly. The Mason City Fire Department (MCFD) made its own request for funds to cover the remainder of the county. It was estimated that as many as 300 ambulance calls would be expected in any year in the area. That would put the maximum total MCFD ambulance charges in the range of \$150,000.00 \$210,000.00.

A committee was formed who would look at the EMS District process and other options.

The meeting was adjourned at 8:25PM.

Tim O'Keefe
Mayor

Dee Dunbar
City Clerk/Treasurer

City Hall Council Chambers
Manly, Iowa

May 30, 2023
7:00 P.M.

MINUTES
SPECIAL MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in special session in City Hall Council Chambers on Tuesday, May 30, 2022. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Aguilera, Andera, Baird, Heagel and Tabbert. Motion by Heagel to approve the agenda, second by Tabbert and approved unanimously.

NEW BUSINESS

1. NOTICE OF PUBLIC HEARING

At 7:04 P.M., Mayor O'Keefe announced that this was the time and place for the Public Hearing for the adoption of amending the current budget for fiscal year ending June 30, 2023. Mayor O'Keefe called for any oral objections and there were no objections heard. City Clerk Dunbar informed Mayor O'Keefe and Council Members she had not received any written objections. Mayor O'Keefe closed the Public Hearing at 7:06 P.M. Motion by Heagel to approve the Budget Amendment for the current budget for fiscal year ending June 30, 2023, seconded by Andera. Mayor O'Keefe closed the Public Hearing at 7:07 P.M.

RESOLUTION 2023-04

A Resolution approving the amendment of the current budget. Motion by Baird to approve Resolution 2023-04, seconded by Heagel. Roll vote: all Ayes.

2. RESOLUTION 2023-05

A Resolution approving Fiscal Year 2023 transfers. Motion Heagel to approve Resolution 2023-5, seconded by Andera. Roll vote: all Ayes.

Fiscal Year ending June 30, 2023 was discussed.

The meeting was adjourned at 8:33 P.M.

Mayor O'Keefe
Mayor

Dee Dunbar
City Clerk/Treasurer