

City Hall Council Chambers  
Manly, Iowa

*MINUTES*  
*SPECIAL MEETING OF THE CITY COUNCIL*

Tuesday, March 28, 2023  
6:30 P.M.

The City Council of the City of Manly, Iowa met in special session in the City Hall Council Chambers on Monday, March 28, 2023. The meeting was called to order at 6:30 P.M. by Mayor O'Keefe. Council Members present: Andera, Aguilera, Baird and Heagel. Absent: Tabbert

Mayor O'Keefe asked for approval of the agenda. Motion by Heagel to approve the agenda, second by Aguilera and approved unanimously.

**NEW BUSINESS**

**1. AQUATIC CENTER**

Talked about was repairs required at the Aquatic Center to get it ready for the 2023 season. Motion by Baird to accept the bid from Pool Tech in the amount of \$19,300.00, seconded by Heagel and approved unanimously.

The meeting was adjourned at 8:22 PM.

Tim O'Keefe  
Mayor

Dee Dunbar  
City Clerk/Treasurer

*MINUTES*  
*REGULAR MEETING OF THE CITY COUNCIL*

The City Council of the City of Manly, Iowa met in regular session in the City Hall Council Chambers on April 3, 2023. The meeting was called to order at 7:00 P.M. by Mayor O’Keefe. Council Members present: Andera, Aguilera, Baird, Heagel and Tabbert. Motion by Tabbert to approve the agenda, second by Andera and approved unanimously. At this time, the Public Forum was opened. Several citizens spoke. The Public Forum was closed. Mayor O’Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held on March 20, 2023, claims paid from March 20, 2023 through April 3, 2023, per Resolution 2012-07 and claims to be paid from March 20, 2023 through April 3, 2023. Motion by Heagel to approve the consent agenda, second by Tabbert and approved unanimously.

Claims Report

AARON PALS	CAR WASH	16.03
ACCO	LIQUID CHOR/FUEL CH	973.75
AFLAC	PRE-TAX	89.38
AG SOURCE	WATER TESTING	105.00
ALLIANT ENGERY	GAS & ELEC	372.83
COLLECTION SERV	CHILD SUPPORT	17.60
EFTPS	FED/FICA	6,871.37
ELECTRONIC ENG.	2-WAY RADIOS	2,019.51
ERIC FLEMING	WEB MAINT-APRIL	30.00
FALKSTONE, LLC	ROCK	80.08
FASTENAL CO.	CLEANING SUPPLIES	50.24
FELD FIRE	RESCUE AUGAR & FIRE HOSE	1,210.00
CITY OF MANLY	HRA TRANSFER	120.00
IOWA FIRE CHIEFS ASSN	MEMBERSHIP DUES	50.00
IPERS	IPERS	7,643.40
NAPA	REPAIRS	27.98
NGT	MONTHLY SUPPORT	388.80
PLIC-SBD	LIFE INS	50.54
RIVER CITY	OVERHEAD DOOR SERV	317.26
STAPLES	OFFICE SUPPLIES	211.44
TREASURER STATE	STATE TAXES	1,456.69
VISA	GODADDY/WEB	774.22
WCTA	INTERNET/PHONE	78.80
WELLMARK	EMPLOYEE INS.	6,362.62
WORTH COUNTY ENG	FUEL/FEB	<u>845.19</u>
	TOTAL	\$32,986.42

**NEW BUSINESS**

**1. UTILITY RATES**

As discussed, sewer rates will be increasing beginning July 1, 2023. Currently, the Lagoon Project updates are a requirement for the City of Manly. Heidi Kuhl, Northland Securities is working with the city about financing the \$4,000,000.00 project. To keep the rate covenants of the SRF loan, another increase is expected on July 1, 2024. Per Heidi Kuhl, the total project cost/grants received may change the estimated borrowing amount. Motion by Baird to approve the sewer base rate and usage increase July 1, 2023 as follows: base rate to \$24.25 and rate per thousand increases to \$8.65, increase the same rates next July 2024 to base rate of \$26.65 and rate per thousand increases to \$9.50, seconded by Aguilera and approved unanimously.

**2. MANLY DEVELOPMENT**

Members of the group are planning with council approval to update the Manly Sign area next to the Aquatic Center. Kole Witte, Manly Development spoke about updates to this area they planned to pay for. He asked the council for financial help for the electrical updates. Motion by Heagel to approve the updates, seconded by Tabbert and approved unanimously.

The meeting was adjourned at 7:24 P.M.



Tim O'Keefe  
Mayor



Dee Dunbar  
City Clerk/Treasurer

The City Council of the City of Manly, Iowa met in regular session in the City Hall Council Chambers on April 17, 2023. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Andera, Aguilera, Baird, and Tabbert. Absent: Heagel. Motion by Andera to approve the agenda, second by Richard and approved unanimously. The Public Forum was opened. Several citizens spoke. The Public Forum was closed. Mayor O'Keefe asked for approval of the Consent Agenda: Minutes of the regular meeting held on April 3, 2023, claims paid from, April 4, 2023 through April 17, 2023, per Resolution 2012-07 and claims to be paid from April 3, 2023 to April 17, 2023. Motion by Baird to approve the consent agenda, second by Tabbert and approved unanimously.

CLAIMS LIST

ERIC FLEMING	WEB MAINTENANCE/APRIL	\$30.00
US CELLULAR	CITY CELL PHONE	\$81.37
IA WORKFORCE	'23 1ST QTR UNEMPLOYMENT	\$111.10
LANDFILL OF NO IA	LANDFILL TONNAGE FOR MARCH	\$657.49
MENARDS	GLOVES/FUEL/TARPS	\$196.51
MUNICIPAL SUPPLY	WATER METERS	\$15,147.00
STAPLES	OFFICE SUPPLIES	\$211.44
WASTE MGMT	RECYCLING CHARGES	\$3,204.31
WELLMARK	FLEX ADMIN FEES	\$297.00
WORTH COUNTY ENGINEER	FUEL FOR MARCH	\$903.79
ZIEGLER INC	CAT HYDO/GROMMET	\$542.53
BAKER & TAYLOR-DEL	BOOKS & DVD	\$126.48
FIRE SERVICE TRAIN	FFI TRAINING/TESTING	\$50.00
IA FIRE CHIEFS ASSN.	MEMBERSHIP DUES	\$50.00
AMAZON	BOOKS	\$83.64
MANLY JUNCTION	MARCH PUBLICATIONS	\$395.04
AARON PALS	CAR WASH	\$16.00
FALKSTONE	ROCK	\$80.08
FASTENAL COMPANY	FLOOR DRY	\$50.54
WCTA	TELEPHONE/INTERNET	\$636.36
NORTHWOOD ELECTRIC	STREETLIGHT	\$925.00
AGSOURCE	WATER TESTING	\$105.00
EFTPS	FED/FICA TAX	\$3,191.51
FELD FIRE	RESCUE AUGAR & FIRE HOSE	\$1,210.00
IA INSURANCE DIVISION	FILING/CEMETERY REPORT	\$21.00
IA DEPT REVENUE	WET/MARCH 23"	\$1,164.09
AFLAC	AFLAC- PRE-TAX	\$89.38

FSB HRA	FLEX-MEDICAL	\$60.00
VISA	POST OFFICE STAMP	\$29.23
CLEAR LAKE SANITARY DIST	LAB TEST	\$98.70
CULLIGAN WATER	WATER COOLER RENTAL	\$55.00
CHRISTINE LUSCAVICH	CITY/COMM CENTER CLEANING	\$123.75
GWORKS	COA CONVERSION/CONSULT	\$10,607.25
BOB RUSH	BLS/CPR CLASS	\$47.00
RIVER CITY DOOR COMPANY	OVERHEAD DOOR SERVICE	\$317.26
ZIMCO SUPPLY CO	TURF/SUDAS MIX	<u>\$ 750.00</u>
	<b>CLAIMS TOTAL</b>	<b>\$48,132.32</b>

## **NEW BUSINESS**

### **1. NOTICE OF PUBLIC HEARING /ADOPTION OF BUDGET FOR FISCAL YEAR 2024**

#### **• RESOLUTION 2023-02**

A Resolution approving Fiscal Year 2024 Budget

At 7:04 P.M, Mayor O'Keefe announced that this was the time and place for the Public Hearing for the adoption of the final Budget for Fiscal Year 2024. Mayor O'Keefe called for any oral objections and there were no objections heard. City Clerk Dunbar informed Mayor O'Keefe and Council Members she had not received any written objections. Mayor O'Keefe closed the Public Hearing at 7:06 P.M.

#### **• RESOLUTION 2023-02**

A Resolution approving the total property taxes for Fiscal Year 2024 with the tax levy set at 14.89828. Motion by Tabbert to approve Resolution 2023-01, seconded by Aguilera. Roll vote: all Ayes.

### **2. UPDATES ON LAGOON PROJECT**

Scott Sweet, WHKS discussed current updates regarding the Lagoon Project. WHKS proposes the following: The Revision is to remove the Golf Course sanitary sewer trunk line improvements from the existing PSA and to perform this work as a separate project from the WWTF project. WHKS proposes the following: Create an amendment for reducing the fee of the current PSA from \$628,000 to \$451,000, a reduction of \$150,000. Create a new PSA for the Golf Course trunk line improvement project. This PSA will have a lump sum fee of \$207,000. The scope of services would match the original scope items. The increase in cost is because the projects would not be completed at the same time. WHKS will prepare both documents for Council approval for the May 15, 2023 meeting.

### **3. PUBLIC WORKS**

It has been determined that the current part time position will move to full time on May 15, 2023. Mark Johnson has been working part-time in the garbage department and is on call for other assistance as needed. Motion by Baird to approve to move this position to full time, second by Tabbert and approved unanimously.

### **4. AMBULANCE SERVICE**

Mayor O'Keefe shared highlights of a meeting concerning the ambulance service. Additional information to follow.

### **5. UPDATES**

The Council received a copy of the Annual Cemetery Report. The Board of Trustees consists of elected Manly Council Members.

The meeting was adjourned at 7:49.

Tim O'Keefe  
Mayor

Dee Dunbar  
City Clerk/Treasurer

City Hall Council Chambers  
Manly, Iowa

April 20, 2023  
7:00 PM

*MINUTES*

*SPECIAL MEETING OF THE CITY COUNCIL*

The City Council of the City of Manly, Iowa met in special session at the City Hall Council Chambers on January 20, 2023. The special meeting was called to order at 7:00 PM by Mayor O'Keefe. Council Members present: Andera, Aguilera, Baird, Heagel and Tabbert. Motion by Heagel to approve the agenda, second by Baird and approved unanimously.

**NEW BUSINESS**

**1. CLOSED SESSION**

**Iowa Code Section 21.5(1)(j)**

- To discuss the purchase or sale of real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Motion by Heagel to go into closed session, second by Tabbert and approved unanimously. Roll vote: all Ayes.

The City Council came out of closed session at 7:29 P.M.

No action taken at this time.

Tim O'Keefe  
Mayor

Dee Dunbar  
City Clerk/Treasurer