

Manly Community Center
Manly, Iowa

Monday, November 15, 2021
7:00 P.M.

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in the Manly Community Center on Monday, November 15, 2021. The meeting was called to order at 7:00 P.M. by Mayor O'Keefe. Council Members present: Heagel, Durner, Andera, and Durner. Many citizens were in attendance. Mayor O'Keefe asked for approval of the agenda. Motion by Baird to approve the agenda, second by Heagel. Roll vote: Ayes: Baird, Andera, Durgin and Heagel. Nays: Durner. Mayor O'Keefe asked for approval of the Consent Agenda, including minutes of the regular meeting held on November 3, 2021, claims paid from November 4, 2021 through November 15, 2021, per Resolution 2012-07, approval of claims to be paid from November 4, 2021 through November 15, 2021, and approval of Treasurer and Budget Reports through October, 2021. Motion by Baird to approve the Consent Agenda, second by Andera and approved unanimously.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AFLAC	AFLAC- PRE-TAX	82.50
AGSOURCE LABORATORIES	WATER TESTING	189.00
ALLIANT ENERGY	GAS & ELECTRIC	3,822.32
AMAZON CREDIT PLAN	BOOKS, OFFICE SUPPLIES	210.53
BAKER & TAYLOR	BOOKS	154.36
CLEAR LAKE SANITARY DISTRICT	COLIFORM/E-COLI TEST	74.40
CULLIGAN WATER	WATER TANK-LIB	59.85
EFTPS	FED/FICA TAX	2,846.80
EUROFINS	WASTEWATER DRAW DOWN	169.50
CITY OF MANLY-HRA	FLEX-MEDICAL	30.00
IA RURAL WATER ASSOCIATION	ANNUAL DUES	275.00
LANDFILL OF NORTH IOWA	TONAGE FEE	669.20
LEA MOBILE GLASS	BACKHOE NEW GLASS	190.00
MANLY JUNCTION SIGNAL	PUBLICATIONS	340.81
MENARDS	AUTO FUSE, SURGE PROTECTORS	180.97
MERCY ONE-NI MEDICAL CENTER	EMS MEDS	206.48
PETROBLEND	AIR FILTER	14.83
PLUMB SUPPLY COMPANY	TRAILER PARK SUPPLIES	207.43
QUALITY FLOW SYSTEMS, INC	SERVICE CHECK, LIFT STATIONS	600.00
ROAD MACHINERY & SUPPLIES	MIRROR	96.16
US CELLULAR	PW CELL PHONE	88.31
US POST OFFICE	UTILITY BILL POSTAGE, 1 ROLL	658.00
VISA	POSTAGE, SUB PEOPLE MAG	219.31
WASTE MANAGEMENT OF NORTH IA	RECYCLING CHARGES	2,961.00
WCTA	FD INTERNET/PHONE	73.24
TOTAL FUNDS		14,420.00

Public Forum was opened

Erin Petersen spoke of some requests for the Christmas Celebration on December 11, 2021.

Public Forum was closed

NEW BUSINESS

1. Winn-Worth Betco

Melissa Michaels updated council members pertaining to a grant available from the State of Iowa addressing the housing shortage. The purpose of this grant is to support local downtown revitalization through new housing opportunities in communities with a population under 30,000. This program will award grants for private owners to rehab their main street building and create housing on the second story or in the back of a main street building. Grant opportunities offered by the State will ninety-nine percent of the time require a partnership between the City and the Developer. The award is for \$100,000 to \$300,000, and this particular grant is a 25% match and does not mean the city cutting a check out to the developer. One popular match would be a tax abatement. The grant is due January 31, 2022, awarded in March and the applicant has two years to complete the project. They would have to turn in receipts to prove they have spent the money. The agreement can be drawn up with amendments. Mayor O'Keefe asked the timeline the City has to pay for the in kind portion. Melissa answered there was no timeline for in-kind payment. There are two potential applicants at this time. Motion by Durner the City of Manly will support this grant for the in-kind payment and the in-kind payment will be a tax abatement only, second by Durgin and approved unanimously.

2. Ordinance 07-2021

Second reading of stop sign ordinance at Linden & Harris Street. Motion by Durner to pass the second reading of Ordinance 07-2021, second by Heagel. Roll vote – Ayes: Durner, Baird, Durgin & Heagel. Nay: Andera

3. Ordinance 08-2021

First reading of Yard Waste collection site ordinance. Motion by Durner to waive the 1st and 2nd readings of Ordinance 08-2021, second by Durgin. Roll vote: all Ayes. Motion by Durgin to pass Ordinance 08-2021 on the third reading, second by Andera. Roll vote: all Ayes.

4. City Attorney

Procedures was discussed on hiring a new city attorney. Motion by Durner to start the RFP process with Mayor O'Keefe taking the lead, second by Heagel and approved unanimously.

5. NIACOG

P&Z Ordinances requires updating. A contract was previously signed and the price remains the same. Motion by Heagel to begin the updating process with NIACOG, second by Durgin and approved unanimously.

6. Mayor's Pay

Mayor O'Keefe thanked Council Member Heagel for performing the duties of Mayor the last few months. City Ordinance states a Mayor Pro tem can be paid for compensation as determined by the Council. Motion by Baird to approve two months of Mayor's pay for Council Member Heagel, second by Durner. Ayes: Durner, Durgin, Andera and Baird. Sustain: Heagel.

7. Updates

Mayor O'Keefe announced sidewalk repair/replacement letters has been put on hold until the first of the year. Mayor O'Keefe mentioned the citizens have been hit pretty hard with sewer and water increases. He also added we are not forgetting the sidewalks, just placing it on hold. Tree trimming letters were also put on hold and Mayor O'Keefe asked a copy of the letter to be in council packets for the next meeting. Sterling Acres Development Agreement was talked about. Mayor O'Keefe also asked to see a copy of the agreement and in council packets for the next meeting. BOA meeting is set for November 17, 2021 at City Hall Council Chambers. Council Member Heagel talked about the grants the City received from the WCDA as follows: fencing at the cemetery, playground equipment at Bosworth Park, double sided LED sign to be installed at Caboose Park, and the Fire Department received protective equipment and radios.

Meeting adjourned at 8:04 P.M.

Tim O'Keefe
Mayor

Dee Dunbar
City Clerk/ Treasurer