Manly Community Center Monday, October 4, 2021

Manly, Iowa *MINUTES* 7:00 P.M.

*REGULAR MEETING OF THE CITY COUNCIL*

The City Council of the City of Manly, Iowa met in regular session in the Manly Community Center on Monday, October 4, 2021. The meeting was called to order at 7:00 P.M. by Mayor Pro tem Heagel. Council Members present: Durner, Andera, and Baird. Durgin called in for the meeting. Many citizens were in attendance. Mayor Pro tem Heagel asked for approval of the agenda. Motion by Baird to approve the agenda, second by Andera and approved unanimously. Mayor Pro tem Heagel asked for approval of the Consent Agenda, including minutes for the regular meeting of September 7, 2021, claims paid from September 21, 2021 through October 4, 2021, per Resolution 2012-07, approval of claims to be paid from September 8, 2021 through September. Council Member Durner requested corrections to the minutes for the September 20, 2021 meeting as follows: Aaron Pals was not listed as an employee attending. Under New Business, item #1 Mayor Appointee state the motion was defeated. Item #3, Public Works, it was noted the pool has some large and expensive repairs scheduled for this fall. Council Member Durner suggested the finance committee meet with City Clerk Dunbar. She did not suggest Mayor Pro tem Heagel be part of the meeting as this would be a quorum. There were three items missing from this agenda as follows: The Old Hotel Update, Pit bulls & Unlicensed Vehicles and Police Hours. She asked for a special meeting to be held on September 22, 2021 at 6:00 P.M to cover these issues. This meeting was requested by three council members. Motion by Durner with the stated corrections to approve the Consent Agenda, second by

Baird and approved unanimously.

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| **CLAIMS REPORT** |  |  |
| VENDOR | REFERENCE | AMOUNT |
| AFLAC | AFLAC- PRE-TAX | 82.50 |
| AGSOURCE LABORATORIES | WATER TESTING | 229.00 |
| ALLIANT ENERGY | GAS & ELECTRIC | 217.26 |
| BELAND TREE SERVICE LLC | STUMP GROUND-WA TOWER | 90.00 |
| BMC AGGREGATES | ROAD ROCK | 58.37 |
| D&L EQUIPMENT | OIL, FILTER | 154.37 |
| DELTA DENTAL | INSURANCE | 443.88 |
| EFTPS | FED/FICA TAX | 2970.70 |
| ELECTRONIC ENGINEERING | TORNADO SIRENS ANNUAL SERVICE | 142.80 |
| ERIC FLEMING | GRAPHIC DESIGN/WEB MAINTENANCE | 30.00 |
| CITY OF MANLY-HRA | FLEX-MEDICAL | 30.00 |
| IA DEPT OF NATURAL RESOURCES | ANNUAL WATER FEE | 95.00 |
| TREASURER, STATE OF IOWA | WET 3 QTR 2021 | 1172.00 |
| IA WORKFORCE DEVELOPMENT CTR | QTR 3 2021 CITY | 55.03 |
| JESSICA BROWN | CITY CLEANING | 52.50 |
| JOE'S COLLISION & PERFORMANCE | VEHICLE SERVICE | 996.68 |
| MENARDS | BATTERIS, SCREWS, PADLOCK | 168.22 |
| PLUMB SUPPLY COMPANY | STORM SEWER, POOL SUPPLIES | 319.27 |
| PLIC-SBD GRAND ISLAND | INSURANCE | 57.90 |
| QUALITY PUMP & CONTROL | SS SUMP PUMP | 1979.89 |
| ROCK CENTRAL LLC | CEMENT PROJECT | 39380.00 |
| SANDRY FIRE SUPPLY,L.L.C. | SCBA, MAKO, TNT SERVICE | 2114.28 |
| CONNOR SMITH | TRAINING DINNER | 8.18 |
| TREBIL ELECTRIC | BOSWORTH OUTLETS | 1422.00 |
| USA BLUE BOOK | WATER SUPPLIES | 129.25 |
| VISU-SEWER | CLEAN LIFT STATIONS | 811.25 |
| WELLMARK | EMPLOYEE HEALTH INS | 3715.45 |
| WORTH COUNTY ENGINEER | JULY 2021 FUEL | 960.49 |
| Accounts Payable Total |  | $57,886.27 |

**NEW BUSINESS**

1. **WHKS/Scott Sweet**

Scott Sweet was in attendance and updated everyone on the Lagoon Project. Scott mentioned the DNR is still looking at the flow numbers and at this time everything checked out. He also said he had spoken to Chris Diggins and the City of Manly has met the LMI threshold for the grant towards the Lagoon Project and we are still out a couple of years before construction. Also, sewer lining for budgetary numbers will be completed. WHKS plans monthly updates.

1. **Railroad Street Vacation**

Melanie Tilley was available to speak on the legal documents she has found with the alley/street being closed behind her house. Judy Stevens, Worth County Assessor Offices spoke that a process is required to be followed when vacating alleys or streets. Record, deeded to property owners, vacate and abstract updates. Even though some legalities were followed years ago on documents found all four must be followed to legally close a street/alley. Mayor Pro tem will contact the city attorney.

1. **Buck Leake/Rumble Strips**

Buck Leake spoke in regards to the removal of rumble strips at the intersection of 65&9. He states 65&9 is a dangerous intersection and has seen semi-trucks coming from the west not slowing down and going right through the intersection. He believes that the rumble strips need to be re-installed as well as other means of safety should also be considered for this intersection. He asked for the City of Manly’s support by writing a letter to our state representative Jane Bloomindale. Motion by Mayor Pro-tem Heagel to write a letter not only in support of the rumble strips but additional safety measures to warn of the intersection, second by Durner. Roll vote – Ayes: Durner, Durgin, Baird Mayor Pro tem Heagel. Abstain: Andera. (Our Council Policy states an Abstained vote is a Nay) City Clerk Dunbar was directed to contact the city attorney for final language for this letter.

1. **Public Works**

Public Works Director Lonnie Hillman asked for ideas for Skate Park. He is hesitant installing a new sidewalk if there are no plans for the park or ripping it out a few years later. Discussed was repairing with the design based on fence staying in place.

Lonnie discussed estimates on the tool cat, excavator and backhoe for trade in to be completed. The worth of the equipment will keep going down. Discussion was held and Lonnie was instructed to get estimates for the replacing the tool cat and backhoe. Estimates should be based on trading in the tool cat and backhoe. Excavator will not be traded in at this time. Mobile Home Park meters – some are compatible with our system. Also talked about was one meter for all residents at the mobile home park. There is reported campers out there too, which is not allowed. City Clerk Dunbar was directed to contact the city attorney for the one-meter request for all water hookups in the park. Lonnie also had additional information regarding the dump site and an ordinance the city is attempting to place in affect. It appears there was no initial request to the DNR when the dump was re-opened a few years ago. Current requirements are to install a fence at the dump and burns must be supervised.

1. **Sidewalks**

Council Member Andera discussed development plans for repairing/replacing sidewalks for residential sidewalks and the city sidewalks as well. A sidewalk permit will also be required. Council Member Durner believes replacing sidewalks for some residents can be a hardship. She asked for contractors to be called for bids. A copy of the letter for residents will be sent by City Clerk Dunbar to the city attorney for review.

1. **Sterling Acres Agreement**

City Clerk Dunbar informed the council she is still checking into the specific debt mentioned in the contract.

1. **LIHWAP Vendor Agreement**

The agreement is with North Iowa Community Action and the program is for water assistance program for Low-Income Household Water Assistance Program. Income maximums are required to be met before the resident is eligible to apply. The City of Manly does not complete applications it is up to the eligible home owner to complete the application. Motion by Durner to approve the agreement, second by Baird and approved unanimously.

1. **Building at 122 E. Main St.**

Mayor Pro tem Heagel read an email from owner Merlin Bartz concerning the building. Mr. Bartz’s email states he will reconstruct the back (north) wall and tie in with the side walls, incorporating new door and window openings to closely match existing window openings. The works is expected to begin October 13th with completion scheduled to be done before Thanksgiving. Discussed was placing this item on the October 18, 2021 agenda. Also discussed was requiring structural inspection by either a civil/structural engineer or certified structural inspector.

1. **Updates**

Council Member Durner asked Chief Pals police stats. Chief Pals said he was working on a different format that Council Member Andera asked him to modify for the stats and they will be available at the next meeting. Accepting bids on the older police car was talked about with no minimum bid. A reminder was also mentioned the City of Manly is still looking for part-time garbage loader. Also discussed was the city council meeting for November 1st. The equipment for the election will be placed in the Community Center by November 1st and election day is on November 2nd. This regular meeting will be moved to Wednesday, November 3, 2021.

Meeting adjourned at 8:23 P.M.

Scott Heagel Dee Dunbar

Mayor Pro tem City Clerk/Treasurer