Manly Community Center Tuesday, September 7, 2021

Manly, Iowa *MINUTES* 7:00 P.M.

*REGULAR MEETING OF THE CITY COUNCIL*

The City Council of the City of Manly, Iowa met in regular session in the Manly Community Center on Tuesday, September 7, 2021. The meeting was called to order at 7:00 P.M. by Mayor Pro tem Heagel. Council Members present: Durner, Durgin, Baird and Andera. Absent: Mayor Banks. Manly citizens were in attendance. Starting out, Mayor Pro tem Heagel read a letter from Mayor Banks. The letter read is as follows: Dear City of Manly, Please accept this as formal notice of my resignation from the position as Mayor of Manly, IA effective as of Tuesday, September 7, 2021. After careful consideration, I have made the decision to resign to better my health and spend more time with family. Working as Mayor over two terms has been a great experience that has afforded me many valuable opportunities to learn and grow, and I am very grateful to have been part of this City and City Council.

Mayor Pro tem Heagel asked for approval of the agenda. Motion by Baird to approve the agenda, second by Andera and approved unanimously. Mayor Pro tem Heagel asked for approval the Consent Agenda, including minutes for the regular meeting of August 16, 2021, claims paid from August 20, 2021 through September 7, 2021, per Resolution 2012-07, and approval of claims to be paid from August 16, 2021 through September 7, 2021. Motion by Durgin to approve the Consent Agenda, second by Baird and approved unanimously.

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| CLAIMS REPORT |  |  |
| VENDOR | REFERENCE | AMOUNT |
| ACCO | LIQUID CHLORINATING | 377.5 |
| AFLAC | AFLAC- PRE-TAX | 178.76 |
| ASMUS FARM SUPPLY, INC. | GLY STAR PLUS | 2,979.50 |
| BROWN SUPPLY CO. INC | SIGN POST, PW SUPPLIES | 720.09 |
| D&L EQUIPMENT | PW SUPPLIES | 23.5 |
| DELTA DENTAL | INSURANCE | 443.88 |
| DIAMOND VOGEL PAINTS | TRAFFIC PAINT | 367.56 |
| EFTPS | FED/FICA TAX | 6,972.86 |
| ERIC FLEMING | WEB DEVELOPMENT | 30 |
| FASTENAL COMPANY | PW SUPPLIES | 192.43 |
| CITY OF MANLY-HRA | FLEX TRANSFER | 60 |
| IPERS | IPERS | 4,641.53 |
| JESSICA BROWN | 7.5 HOURS CLEANING | 112.5 |
| JOE'S COLLISION & PERFORMANCE | BATTERY REPLACEMENT | 192.62 |
| MARCO | PRINTER AGREEMENT | 109.06 |
| MENARDS | PW TOOLS | 58.45 |
| MERCY MEDICAL CENTER-NORTH IA | CRT HILLMAN | 189.21 |
| MIDWEST PIPE SUPPLY | PW SEWER SUPPLIES | 164.5 |
| NEXT GENERATION TECHNOLOGIES | ONBOARDING | 2,168.80 |
| NORTHWOOD ELECTRIC INC. | MANLY FIRE SOLAR PANELS | 30,000.00 |
| PLIC-SBD GRAND ISLAND | INSURANCE | 57.9 |
| SANCO EQUIPMENT | BOBCAT OVER HEAT REPAIR | 235.3 |
| SENSAPHONE | SENTINEL 1 YEAR | 1,267.60 |
| STAPLES CREDIT PLAN | OFFICE SUPPLIES/CLEANING | 135.29 |
| TREASURER, STATE OF IOWA | STATE TAXES | 1,030.00 |
| WELLMARK | EMPLOYEE HEALTH INS | 4,168.49 |
| WORTH COUNTY ENGINEER | JULY 2021 FUEL | 876.1 |
| Accounts Payable Total |  | 57,753.43 |

**The Public Forum was opened.**

Katie O’Keefe gave a brief update of the Aquatic Center and conditions that will require repairs by next summer. Council member Andera asked about a list and Katie had current pictures with the list for repairs. Joan McMullen added the adult swim time from 6-7 worked out great for everyone. Kathy Young asked about an excavator not used and if it was known at this time if the City would keep it or trade it for equipment needed. A tenant living at Fritz Apartments asked who was responsible for maintenance of the driveway. She was told the apartment owner is responsible.

**Public Forum was closed**.

**NEW BUSINESS**

1. **Financing for Sewer/Lagoon**

Council Members Durner and Baird, Finance Committee talked about the upcoming project and the approximate cost around four million dollars. There are actually two projects in the works to be completed. The first project, is the replacement of the sewer line running from the East side of town, under the golf course and to the Lagoons. This project will be covered by TIF Funds and will require approximately six years of TIF Funding. The cost of the Lagoon modifications will be covered by;

* TIF Funds after the sewer line is paid for.
* Casino Revenues
* LOST Revenues
* A monthly surcharge to the water bill anticipated to be around $5.00 per month after the existing storm sewer charge of $2.00 has paid off the loan.

Grants will be activity pursued including a CDBG Grant currently in progress. Also in discussion is a WCDA and ARD Grant. With this proposed funding plan, the Lagoon project will be paid off in ten years.

1. **Unauthorized ad placed for Police Officer**

Council Member Heagel spoke and he was under the assumption that when the City went with the County, the City Council previously talked about starting the process to hire a third officer. Followed was a discussion on the definition of starting the process. There is nothing in previous minutes that a motion to begin the process of placing an ad in the newspaper was discussed to hire an officer. On June 22, 2021, Council member Durgin mentioned a part time police officer should at least be explored. All non-budgeted items are items are under the authority of City Clerk/Treasurer Dunbar. Motion by Heagel to pay for the ad, second by Durner. Ayes: Durner, Ander Durgin and Heagel. Nay Baird. Hours of the Police Department were also discussed.

1. **Public Works**

Discussed was new gate valves repairs. Motion by Durner, contingent on the second quote to continue on with the repairs, second by Baird and approved unanimously. New furnaces were discussed. Motion by Durner to postpone this item for further information and be placed on the next agenda, second by Heagel and approved unanimously.

1. **Resolution 2021-31**

A Resolution applying delinquent utility charges to property taxes. Motion by Durner to approve by Resolution 2021-31, second by Baird. Roll vote: all Ayes.

1. **Resolution 2021-32**

A Resolution transferring TIF funds to pay the bonding fee of $250.00 for the Aquatic Center loan for FY ’21. Motion by Durner to approve Resolution 2021-32, second by Andera. Roll vote: all Ayes.

1. **Resolution 2021-33**

A Resolution authorizing a transfer from LOST Infrastructure to the Water Fund for additional contracted work for interior paint for the water tower. Motion by Durner to approve Resolution 2021-33, second by Baird. Roll vote: all Ayes

1. **Dangerous Buildings**

The old hotel and the Bartz building on Main Street were discussed. The City Attorney will be contacted for assistance with the buildings.

1. **Assistant City Treasurer**

Promoting Deputy Clerk Ashley Martin to Assistant City Treasurer was discussed. This is being discussed now as it will be addressed during budget for the upcoming Fiscal Year. Motion by Durner appoint Deputy Clerk Martin as Assistant City Treasurer, second by Andera. Roll vote: Ayes: Durner, Andera, Baird. Nays: Durgin, Heagel. Pay increase was also talked about. Motion by Andera to postpone this item until the next meeting, second by Durner and approved unanimously.

1. **City Dump**

A new Ordinance for the city dump was discussed. Additional information is required and will be placed on a future agenda. Motion by Durner to postpone this item, second by Heagel and approved unanimously.

1. **Irrigation Meters**

Motion by Durner to create an Ordinance for the irrigation meters, second by Baird and approved unanimously.

The meeting was adjourned at 8.41 P.M.

The next regular meeting the will be held on Monday, September 20, 2021.

Scott Heagel Dee Dunbar

Mayor Pro tem City Clerk/Treasurer