

Manly Community Center
Manly, Iowa

Monday, April 5, 2021
7:00 P.M.

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in the Manly Community Center on Monday, April 5, 2021. The conference line was opened. The meeting was called to order at 7:00 P.M. by Mayor Banks. Council Members present: Heagel, Durner, Baird and Andera. Absent: Durgin. On the conference line was Public Works employees Lonnie Hillman and Todd Ulve.

Mayor Banks asked for approval of the agenda. Motion by Andera to approve the agenda, second by Baird and approved unanimously. Mayor Banks asked for approval the Consent Agenda, including minutes for the regular meeting of March 15, 2021, claims paid from March 16, 2021 through April 5, 2021, per Resolution 2012-07, and approval of claims to be paid from March 16, 2021 through April 5, 2021, Treasurer and Budget Reports through March 31, 2021. Motion by Heagel to approve the Consent Agenda, second by Durner and approved unanimously.

VENDOR	REFERENCE	AMOUNT
ABC LOCK INC	CITY HALL LOCKS	564.11
ACCO	LIQUID CHLORINATING	529.45
AFLAC	AFLAC- PRE-TAX	34.02
AG POWER	CHLORINE	86.00
AGSOURCE LABORATORIES	WATER TESTING	337.25
ALLIANT ENERGY	GAS & ELECTRIC	5,321.55
AMAZON CREDIT PLAN	BOOKS AND SUMMER READING	200.52
BAKER & TAYLOR	BOOKS	101.23
BELAND TREE SERVICE LLC	SPLIT TREE REMOVED	800.00
BROWN SUPPLY CO. INC	CONCRETE BASE	195.00
CENTRAL IOWA DISTRIBUTING	PW SUPPLIES	136.00
CENTRAL LOCK & KEY	KEYS	221.00
CENTURYLINK INC	PD INTERNET/PHONE	215.03
D&L EQUIPMENT	BATTERY PW	426.09
GWORKS	SUPPORT	528.00
DELTA DENTAL	INSURANCE	443.88
EFTPS	FED/FICA TAX	2,634.44
ERIC FLEMING	WEBSITE SUPPORT	30.00
FASTENAL COMPANY	SALT	207.31
FLOYD & LEONARD AUTO ELECTRIC	AIR FILTER, BLADES	273.17
CITY OF MANLY-HRA	DEPOSIT TO HRA ACCOUNT	30.00
IOWA DEPARTMENT OF	POOL/SLIDE PERMIT	140.00
JOE'S COLLISION & PERFORMANCE	BATTERIES FOR ENGINE 3	640.68
LANDFILL OF NORTH IOWA	LANDFILL TONAGE DUES	599.20
MANLY JUNCTION SIGNAL	FEB 2021 PUBLICATIONS	249.68
MASON CITY TIRE	FLAT REPAIR	30.10
MEDIACOM	INTERNET/CABLE	157.79
MENARDS	POOL SUPPLIES, PW SUPPLIES	300.21

MERCYONE OCCUPATIONAL	EMS MEDS	57.64
MIDWEST ACUTECH	CAM PHONE APP FOR OBSERVATION	160.00
SWANK MOVIE LICENSING USA	MOVIE LICENSING	256.00
PLUMB SUPPLY COMPANY	RAIN SHIN/WET SET CMNT BLUE	26.51
PLIC-SBD GRAND ISLAND	INSURANCE	57.90
RIVER CITY GLASS	REAR GLASS BACKHOE	607.70
S & H ENVIRONMENTAL	WATER MAIN DIG E NORTH ST	2,200.00
SANDRY FIRE SUPPLY, LLC	REPLACE BROKEN NOZZLE EL	564.40
SHELLROCK REPAIR	REPLACE FRONT SEALS	450.00
STAPLES CREDIT PLAN	OFFICE SUPPLIES	197.04
US CELLULAR	PUBLIC WORKS PHONE	86.34
USA BLUE BOOK	WATER SUPPIES	871.67
VISA	FIRE DEPARTMENT	554.64
WASTE MANAGEMENT OF NORTH IA	RECYCLING CHARGES	2,955.75
WCTA	PHONE INTENET	520.34
WHKS & CO.	WASTEWATER EVALUATION	724.48
WILLIAM HILLSON	CLEAN COMMUNITY CENTER	30.00
WORTH COUNTY ENGINEER	FUEL/FEBRAURY	779.02
WORTH COUNTY SHERIFF	JANUARY CALLS	390.00
WTSI	LONG DISTANCE CALLS	5.88
ZIEGLER INC	BOLTS	7.72
Accounts Payable Total		\$26,934.74

NEW BUSINESS

1. Manly Fire Department

Fire Chief Rush spoke to the council regarding the Fire Department's budget that was reduced in some areas. Chief Rush had a few questions regarding the building maintenance/repair that was cut to zero. Council Member Durner explained all departments were reduced to zero in that line account. If any department has any repairs or maintenance with their building, this would be covered under a LOST transfer. City Clerk Dunbar added building maintenance is for the building structure only and not daily supplies. She explained to Chief Rush the supplies he mentioned that he had purchased in the past should be taken from office supplies and increasing office supplies should be addressed on their next budget. A transfer from LOST would require Chief Rush to have council permission to pay the building repair/maintenance issues. Chief Rush also informed the Council he had to explain some expenditures to City Hall and Council Member Durner told Chief Rush he should be. Mayor Banks and Council Members assured Chief Rush unexpected expenditures that might come up for his department will be assisted by the City. As Chief Rush left he apologized to Council Member Heagel for unloading on him.

2. Public Works

Lonnie Hillman was on the conference line to go over the items on the agenda. Lonnie first addressed the vacuum at the swimming pool. With last year's closing due to Covid-19 the pool has been without vacuum. Council Member Durner motioned based on service, to purchase from ACCO the sweep vacuum for \$3,740.00 and a cartridge for an additional purchase of \$179.75, second by Andera and approved unanimously. In addition, Lonnie discussed purchasing a park bench to replace several

that have deteriorated at Bosworth Park. Motion by Durner to replace one bench, second by Baird and approved unanimously. The last item talked about was street maintenance. A bid from Heartland Asphalt for crack filling: route and seal at a total of \$11,720.00. Motion by Baird to approve the street maintenance, second by Durner and approved unanimously.

3. Ordinance 01-2021

City Clerk Dunbar informed the council of a rate analysis completed for water distribution for the City of Manly in 1998 by Yaggy Colby Associates. She informed the council the proposed monthly base rate at the that time was projected at \$16.05 and twenty-three years later we still have not reached that base rate. Motion by Durner to approve the third reading of Ordinance 01-2021, second by Heigel. Roll vote as follows: all Ayes. This Ordinance increases the base rate of water to \$15.50 and usage rate to \$5.00 per 1,000 gallons of water used.

4. Ordinance 02-2021

Motion by Andera to approve an increase in recycling rates, second by Durner. Roll vote: all Ayes. This Ordinance increases the recycling rate to \$6.00 per month.

5. Ordinance 03-2021

Motion by Heigel to approve the second reading increasing garbage rates to \$8.00 per month, second by Andera. Roll vote: all Ayes.

6. Hiring Pool Manager

Katie O'Keefe has applied for the pool manager job. She has been the manager for the past several years and her CPO license is still active. Motion by Heigel to approve Katie O'Keefe as the pool manager, second by Baird and approved unanimously.

7. Proclamation

Take action to dissolve the City of Manly Emergency Proclamation enacted by Mayor Banks on March 17, 2020 at the start of Covid-19 pandemic. Motion by Heigel to approve the dissolution of the Emergency Proclamation, second by Durner and approved unanimously. Also, discussed was an opening date for City Hall and beginning next month renting of the Community Center. Further information on the opening requirements of both City Hall and the Community Center and requirements recommendations will be announced soon.

8. Resolution 2021-05

A Resolution approving the destruction of outdated city records. Motion by Durner to approve Resolution 2021-05, second by Andera. Roll vote: all Ayes.

9. Mayor/Council/City Clerk's Office/Public Works/City Attorney Updates

One citizen complaint was addressed regarding a letter written to the Council Members concerning trees that citizen had taken down in 2018. The City Clerk was asked to have the City Attorney write a letter to the citizen's request.

The meeting was adjourned at 8:15 P.M.

Regan Banks
Mayor

Dee Dunbar
City Clerk/Treasurer