

*MINUTES*  
*REGULAR MEETING OF THE CITY COUNCIL*

The City Council of the City of Manly, Iowa met in regular session in the Manly Community Center on Monday, November 23, 2020. The meeting was called to order at 7:00 P.M. by Mayor Banks. Council Members present were: Durner, Baird, and Andera. Absent: Council Member Heagel and Durgin. The conference line was opened. Lonnie Hillman, Public Works Department was on the conference line.

Mayor Banks asked for approval of the agenda. Motion by Baird to approve the agenda, second by Andera and approved unanimously. Mayor Banks asked for approval the Consent Agenda including minutes for the regular meeting of October 19, 2020 and special meetings of October 30, 2020 and November 12, 2020, claims paid from October 21, 2020 through November 23, 2020, per Resolution 2012-07, and claims to be paid from October 21, 2020 through November 21, 2020 and approval the Annual Financial Report (AFR) for Fiscal Year 2020. Motion by Durner to approve the Consent Agenda, second by Andera and approved unanimously.

Public Forum – conference line. No citizens spoke or identified they were on the line.

**1. Abatement Updates**

Chief Pals was not available and this item will be placed on the next agenda.

**2. Approval of the Annual Urban Renewal Report (AURR)**

Motion by Durner to approve the AURR report, second by Andera and approved unanimously.

**3. Heating in Community Center**

Replacing the current heating system in the Community Center was discussed and also talked about was it feasible to continue renting the hall out. The rental revenues do not cover the cost of operating the building. Motion by Durner to postpone this item this time until the next council meeting, second by Baird and approved unanimously.

**4. Visu Sewer**

Motion by Durner to add the jet cleaning to the sewer lines, second by Andera and approved unanimously.

**5. Pool Painting**

Motion by Durner to obtain additional information regarding this item because of the timeline of the bid, second by Baird and approved unanimously.

**6. Resolution 2020-35**

Discussed was a purchasing policy for the City of Manly. Some council member had questions and it was decided to ask the city attorney to look over the policy. Motion by Durner to postpone this item until the next meeting giving the city attorney time to look it over, second by Andera and approved unanimously. Roll vote: all Ayes

**7. Resolution 2020-45**

A Resolution authorizing a payment from the Casino Funds to pay for the lawn mower. Motion by Durner to approve Resolution 2020-45, second by Baird. Roll Vote: all Ayes

**8. Gworks**

Discussed was Payroll Time & Attendance which is a web-based solution for employees to use a website to clock in and out. There are additional items involved and a cost to activate this software. Motion by Durner to decline because there is also an annual fee, second by Andera and approved unanimously.

**9. CLOSED SESSION Iowa Code Section 21.50(i)**

At 7:45 P.M, Mayor Banks asked for a motion to go into closed session. Motion by Andera to go into closed session, second by Durner. Roll vote: all Ayes. The conference line was disconnected. The Council session resume at 8:07 and the conference line was opened to the public.

**10. Take possible action on employee closed session**

A six-month employee review along with a pay raise for Todd Ulve was discussed and the council wanted more time to take a look at the budget.

**11. Mayor/Council/Clerk Updates**

Meeting was adjourned at 8:29 P.M.

The next regular meeting will be held on Monday, December 7, 2020 beginning at 7:00 P.M. The call in number is: 641-591-6903, access number: 670713.

Regan Banks  
Mayor

Dee Dunbar  
City Clerk