

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, June 1, 2020. The meeting was called to order at 7:00 P.M. by Mayor Banks. Council Members present were: Heigel, Durner, Baird, Andera and Durgin.

Mayor Banks asked for approval of the agenda. Motion by Heigel to approve the agenda, second by Durner and approved unanimously. Mayor Banks asked for approval of the Consent Agenda, including routine items, minutes of the regular meeting of May 4, 2020, claims paid from May 1, 2020 through May 31, 2020, per Resolution 2012-07, claims to be paid from May 1, 2020 through May 31, 2020, Cigarette license for Casey's, and liquor license for the Rusty Nickel. Motion by Durner to approve the Consent Agenda, second by Heigel and approved unanimously.

No citizens called in on the conference line.

### **NEW BUSINESS**

#### **1. WHKS/Scott Sweet**

To begin with, Mr. Sweet updated the council regarding the CARES Act and at this time no new information is known. Also, talked about is the current situation at the lagoons and renovations that are required. Mr. Sweet went over the revised probable construction costs. The Waste Stabilization Ponds are in a TIF area and the City Clerk was advised to contact Michael Hart, Northland Securities. Motion by Heigel to move forward on the project, second by Andera and approved unanimously.

#### **2. Change in IT Company**

Motion by Durner to approve Next Generation Technologies, LLC, per the city attorney's amendment to the contract, second by Heigel and approved unanimously.

#### **3. Resolution 2020-15**

A Resolution approving a phone allowance for Public Works employee Terry Kauffman. No action taken.

#### **4. Resolution 2020-16**

A Resolution approving a phone allowance for Public Works employee Todd Ulve. No action taken.

#### **5. CDL Reimbursement**

Discussed was reimbursing Todd Ulve's CDL training. Motion by Durgin not to approve reimbursement for the class, second by Baird and approved unanimously.

#### **6. Manly Fire Department**

Two new probationary members were added to the Manly Fire Department. Motion by Baird to approve the probationary members Marcus Paulus and Rachael Coan, second by Heigel and approved unanimously. Both new members are from Manly.

#### **7. Revenue updates from City Clerk**

City Clerk, Dunbar read a press release from the Worth County Development Authority. The Covid-19 outbreak and subsequent measures have shut down much of the economy and continues to impact our community and organization. All revenue from the Diamond Jo Casino ceased due to closure of all Iowa casinos. The Worth County Development Authority has suspended grant application for the Fall 2020 Grant Cycle. Previous grant awards will be honored. Also mentioned was the WCDA is confident this a temporary situation and they look forward to the future of Diamond Jo and the WCDA. The City of Manly receives monthly revenue from the casino and this has also stopped. City Clerk Dunbar also mentioned other revenues such as Local Option Sales Tax and Road Use Funds are not consistent as before Covid-19 hit. Expected revenue shortages have been taking

place in other areas such as Road Use Tax and Local Option Sales Tax. Moving forward some of those revenue shortages will continue for an unexpected amount of time.

#### **8. Abatements/Snakes**

Discussed was complaints of junk, vehicles, grass not being mowed and snakes at some locations. Council Members plan to start the process of abatements for properties in violation.

#### **9. Swimming Pool Questions**

City Clerk, Dunbar updated the Mayor and Council on calls they are receiving at city hall regarding filling private swimming pools. City Ordinance for all swimming pools must be located in the rear yard and out of any easements. All private residential outdoor swimming pools, including in-ground above ground, or on-ground pool, in any zoned district shall be surrounded by a barrier and/or fence. Also, city hall calls received was will there be a sewer fee for filling a swimming pool? Motion by Durner to allow the first fill for the pool only without a sewer charge, with proof of capacity brought to city hall so the sewer fee can be credited on their bill, second by Heagel and approved unanimously. Additional safety requirements were discussed and no action taken.

#### **10. Employee Handbook**

Mayor Banks brought to attention the employee handbook states one-hour lunch for employees. At this time an hour lunch has not been taken by employees for many years. Also talked about was bringing the employee handbook up to date.

#### **11. City Hall**

Discussed was a re-opening of City Hall. The City of Manly is working towards opening July 1, 2020. We encourage residents to continue to do business by phone as most city business can be handled over the phone, email or the city's website. Please continue to use the drop box for payments. If you have been exposed to Covid-19 or if you are sick (fever, cough, runny nose) do not enter City Hall. If you need to visit City Hall we encourage residents to wear a mask and keep your visit to 2-3- minutes. Only one (1) person per family will be allowed in City Hall. Please remember, after one person leaves we are required to perform basic cleaning of the area that the visitor occupies before the next person can enter. We urge Manly residents to be mindful of your surroundings and to use common sense and best practices regarding Covid-19. We realize this is not an ideal situation, but we appreciate and thank you for your understanding, patience and cooperation. At this time, we are unable to make appointments that would take you past the entryway to City Hall.

#### **12. Discuss and plan for resolution of open items**

Five-year plan for the City of Manly, Performance reviews for city employees, Out of date Zoning Plan, Out of date Emergency Operation Plan and Status of old Skate Park.

#### **13. Updates/Mayor/Council/Clerk/City Attorney**

Council Member Andera updated the council on street improvement estimates. Parks opened on June 5, 2020. Park restrooms will remain closed for the summer.

The meeting was adjourned at 8:59 P.M.

Regan Banks  
Mayor

Dee Dunbar  
City Clerk