

City Hall Council Chambers
Manly, Iowa

Wednesday, January 15, 2020
6:30 P.M.

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Wednesday, January 15, 2020. The meeting was called to order at 6:30 P.M. by Mayor Banks. Council Members present were: Heigel, Durner, Baird, Andera and Durgin. Also in attendance were Police Chief Aaron Pals, Alex Maiers and Terry Kauffman, Public Works Department.

Mayor Banks asked for approval of the agenda. Motion by Durner to approve the agenda, second by Baird and approved unanimously. Mayor Banks asked for approval of the Consent Agenda, including routine items, minutes of the regular meeting of January 2020, claims paid from January 1, 2020 through January 15, 2020, per Resolution 2012-07, claims to be paid from January 1, 2020 through January 15, 2020 and liquor license for the American Legion Post 110. Motion by Hegel to approve the Consent Agenda, second by Dargin and approved unanimously.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AARON PALS	CELLPHONE REIMBURSEMENT	30.00
ACCO	CHLORINATING LIQ	208.75
AFLAC	AFLAC- PRE-TAX	34.02
AGSOURCE LABORATORIES	WATER TESTING	86.00
AHLERS & COONEY, P.C.	TIF FEES	1301.50
ALLIANT ENERGY	GAS & ELECTRIC	5347.28
AMAZON CREDIT PLAN	BOOK & DVD	113.27
BAKER & TAYLOR	BOOKS	61.84
REGAN BANKS	JANUARY CELL PHONE	60.00
CENTURYLINK INC	CITY, PD, LIFT STATION	593.86
D&L EQUIPMENT	WIRE HOSE/CRIMP COUPLING	79.88
GWORCS	W-2'S/1099	153.49
DELTA DENTAL	INSURANCE	159.30
DEMCO	LABEL PROTECTORS	85.86
DES MOINES REGISTER	ACCT# DM1082216	288.03
EFTPS	FED/FICA TAX	3120.33
ERIC FLEMING	JANUARY WEB ADMIN	30.00
EUROFINS	SEWER TESTING	547.50
FASTENAL COMPANY	BOLT PLATE	9.08
FED EX	AHLERS & COONEY	62.00
FIRST SECURITY BANK- HRA	FLEX-MEDICAL	50.00
GC DISTRIBUTING	28-BLUE 10-YELLOW	2153.92
HARRISON TRUCK CENTERS	REPAIRS GB TRUCK, LIGHT SWITCH	297.61
HEARTLAND AG-BUSINESS GROUP	ANTIQUE TRACTOR GUIDE	25.00
HILLMAN LONNIE	WATER OPERATOR CONTRACT	280.00
HOGEN LAWN CARE	2019 CEMETARY MOWING	5225.00
SIMMERING-CORY/IA CODIFICATION	1 CODE BOOK	72.00
TREASURER, STATE OF IOWA	QTR 4 WATER TAX	1167.42
IOWA DEPT OF TRANSPORTATION	SNOW FENCE	441.65
IA WORKFORCE DEVELOPMENT CTR	QTR 4 CITY 2019	39.76
IPERS	IPERS	1875.47
JOE'S COLLISION & PERFORMANCE	BATTERIES-SQUAD 5	300.00
LANDFILL OF NORTH IOWA	ANNUAL FEE	2561.30
MANLY JUNCTION SIGNAL	LEGAL PUBLICATIONS	168.04

MEDIACOM	CABLE/INTERNET	69.62
MENARDS	WATER PUMP & FITTINGS	329.81
MERCY ONE-NI MEDICAL CENTER	PHARMACY-EMS MEDS	40.46
MIDWEST PIPE SUPPLY	ENVIROPLUG-LAGOON	72.00
NAPA AUTO STORES	OIL & FILTERS	84.88
NIACOG	TRAINING	100.00
NORTHWOOD ELECTRIC INC.	HANGING XMAS LIGHTS	330.00
PETROBLEND	FILTERS	72.03
PLIC-SBD GRAND ISLAND	PRINCIPAL INSURANCE	7.55
ROUTER 12 NETWORKS LLC	PHONE AND INTERNET LIB	135.00
SANCO EQUIPMENT	TOOLCAT COUPLER	91.90
SARAH THOMPSON	DECEMBER LIB CLEANING	147.00
STAPLES CREDIT PLAN	OFFICE SUPPLIES	345.03
TREASURER, STATE OF IOWA	STATE TAX	848.00
OLSON INSURANCE	BONDS RENEW	100.00
TERRY KAUFFMAN	JANUARY CELL REIMBURSEMENT	15.00
US CELLULAR	PW-CELL PHONE	117.43
US POST OFFICE	CERTIFIED MAILING PT&CC	41.10
VISA	UPS, SCHOOLING, MISC	1995.06
WASTE MANAGEMENT OF NORTH IA	RECYCLING CHARGES	2549.25
WCTA	PW PHONE	79.45
WELLMARK	EMPLOYEE HEALTH INS	2184.07
WHKS & CO.	TIF SERVICES	236.45
WILLIAM HILLSON	BOOKS	105.00
WORTH COUNTY AUDITOR	CITY ELECTION 11.2019	1414.00
WORTH COUNTY ENGINEER	GAS/DIESEL NOV 2019	777.33
WORTH COUNTY SHERIFF	NOVEMBER 2019 CALLS	775.00
WORTH COUNTY RECORDER	TIF RECORDING FEE	92.00
WTSI	LONG DIST CALLS	34.58
Accounts Payable Total		\$37332.69

At this time the Public Forum was open.

No citizens spoke at Public Forum

Public Forum was closed

NEW BUSINESS

1. Public Works Department

Mayor Banks updated the council in regards to Alex Maiers' position as interim Public Works Director. Mayor Banks informed the council he recommends that Alex Maiers be promoted to Public Works Director. Discussion was held regarding this promotion. Motion by Durner to approve Alex Maiers as the Public Works Director with a \$1.50 an hour raise, second by Andera and approved unanimously. Congratulations Alex!

2. Budget Workshop

Departments included in this first review of the budget were sewer, water, garbage and library. Before any final approval, all departments will be reviewed by the council at the next meeting. The first publication concerning Budget Fiscal Year 2021 was discussed. This first public hearing is a new requirement added to the budget process regarding employee benefits, then followed by a public hearing of the completed budget. The City of Manly is in compliance of the required changes

for the first public hearing pertaining to employee benefits. Motion by Amy to approve the levy for employee benefits and order notice of public hearing for Monday, February 3, 2020 at 6:30 P.M.

3. Mayor/Council/Clerk/City Attorney/Updates

City Clerk Dee Dunbar reviewed and announced Ordinance 92.02, Rates For Service. On or before February 2nd of each year the City Clerk may recommend to the City Council to adjust the water rates. The City Council shall consider the recommendation and proposed change in the rates at the next council meeting. The City Clerk updated the Treasurer's Report and daily cash report with the Council. Mayor Banks' Committee/Board Appointments are as follows: Mayor Pro-tem - Scott Heagel, Finance - Mary Durner & Richard Baird, Street, Sidewalks, Street Lighting - Scott Heagel & Pete Andera, Park & Rec Department - Scott Heagel & Amy Durgin, Aquatic Center - Amy Durgin & Mayor Banks, Conformity to Law - Pete Andera & Amy Durgin, Fire Department - Richard Baird & Pete Andera, Library - Mary Durner & Scott Heagel, Housing - Pete Andera & Mary Durner, Landfill - Richard Baird & Mary Durner, 911 Board - Scott Heagel & Amy Durgin, Abatements & Public Grounds - Scott Heagel, Pete Andera, Amy Durgin, Mary Durner & Richard Baird.

Motion by Baird to adjourn the meeting, second by Heagel and approved unanimously. The meeting closed at 8:36 P.M.

The next regular meeting of the City Council is scheduled for Monday, February 3, 2020 at 6:30 PM.

Regan Banks
Mayor

Dee Dunbar
City Clerk