

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Tuesday, September 3, 2019. The meeting was called to order at 7:00 P.M. by Mayor Banks. Council Members present were: Durner, Durgin and Andera. Absent: Heigel and Ryan.

Mayor Banks asked for approval of the agenda. Motion by Durgin to approve the agenda, second by Andera and approved unanimously. Mayor Banks asked for approval of the Consent Agenda, including routine items, minutes of the regular meeting of August 15, 2019 and special meeting on August 27, 2019, claims to be paid from August 15, 2019 through August 31, 2019. Motion by Durner to approve the Consent Agenda with one date to be corrected, second by Durgin and approved unanimously.

**Paid claims list – August 15, 2019 through August 31, 2019- Per Resolution 2019-07**

IPERS – July payroll	4,205.75
IA Department of Revenue – July payroll	886.00
IRS – fed/fica 8-9 payroll	3,705.66
Katie O’Keefe – mileage	15.66
Iowa League of Cities – balance of FY 20 dues	29.00
IA Department of Revenue – water excise tax	814.32
IA Department of Revenue – July sales tax	<u>123.13</u>
TOTAL	\$9,779.52

**Fire Department**

Bound Tree – EMS Supplies	149.18
Larson Printing – EMS Forms	84.95
Mediacom – cable/internet	<u>69.62</u>
TOTAL	\$303.75

**Claims to be paid – August 1, 2019 through August 15, 2019**

Katie O’Keefe – mileage	15.66
Dee Dunbar – mileage	34.80
Cindy Borcharding – on site software assistance	100.00
Hewett Wholesale	205.45
Staples	287.58
Mark Martie – cell phone card	30.00
Aaron Pals – cell phone reimbursement	30.00
Cameron Curoe – cell phone reimbursement	30.00
Diamond Vogel	311.95
Principal – insurance	57.90
Radar Road Tec – radar cert.	70.00
Beland Tree Service, LLC – tree removal	<u>850.00</u>
Streicher’s – PD supplies	2076.72

**At this time the Public Forum was opened.**

No citizen spoke at Public Forum

**Public Forum was closed.**

**NEW BUSINESS**

**1. John Cook/US Census**

Mr. Cook updated the City Council regarding the upcoming 2020 Census and the importance of Community Outreach and assistance from council members and city employees. Census data is used in many different ways the and the importance of a correct population count benefits everyone living in Manly.

**2. Resolution 2019-26**

A Resolution to approve to hire Ashley Martin as Deputy Clerk. Motion by Durner to approve Resolution 2019-26, second by Durgin. Roll vote: all Ayes.

**3. Public Works Director**

To action taken. This will be placed on the next agenda.

**4. Digital Storage of records**

Council Member Durner updated the council in regards to digital storage of older maps and blue prints of the City's water and sewer system. Council Member Durner was directed by Mayor Banks to get some estimates on the cost of digital storage for future council approval.

**5. Peddler Permit Ordinance**

Motion by Durner to postpone this item until the next meeting, second by Durgin and approved unanimously.

**6. Council Pay Ordinance**

Motion by Durgin to postpone this item until the next meeting, second by Andera and approved unanimously.

**7. Power Washer**

Motion by Andera to approve the purchase of a power washer, second by Durner and approved unanimously.

**8. Police Department**

Chief Pals updated the council regarding the hiring process of a new police officer. Talked about was the starting pay of the new officer of \$40,000.00 and living within a ten (10) mile radius of Manly. The Council discussed Chief Pals salary going to hourly pay until a new Police Officer was hired. A resolution for this change will be approved at the next meeting. Police Officer Cameron Curoe has accepted another job and we thank him for his service to the City of Manly.

**9. Updates on Employee Manual**

Amendments to the City of Manly's employee manual was discussed. Some changes were discussed and this will be addressed in October's meeting.

**10. Mayor/Council/Clerk Updates**

The meeting was closed at 8:02 P.M.

Regan Banks  
Mayor

Dee Dunbar  
City Clerk